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Revize Custom Design Web Services Sales Agreement

This Sales Agreement is between Fresno County Rural Transit Agency, California ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 10-27-2026

Client Name:	**Fresno County Rural Transit Agency, California**	**REVIZE LLC: 248-269-9263**
Client Address:	**2035 Tulare St., Suite 201**	**Revize Software Systems**
Client Address 2:		**150 Kirts Blvd., Suite B**
Client City/State/Zip:	**Fresno, CA 93721**	**Troy, MI 48084**
Contact Name:	**Primary: Janelle Del Campo** **delcampo@fresnocog.org** **559-233-6789 x221**	
Billing Dept. Contact:	**Same as Above**	
Client Website Address	**https://www.ruraltransit.org/**	

Terms:

1. All invoices are due upon receipt unless otherwise stated. Project work will not begin until the initial payment has been received. Revize reserves the right to pause or suspend work, hosting, or support services if payment is more than thirty (30) days past due.

2. Additional content migration, if requested, is available for $6 per web page and $3 per document.

3. Additional bandwidth is available at $360 per year for each additional 50GB per month.

4. Additional website storage is available at $500 per year for each additional 10GB website storage.

5. This agreement is the only legal document governing this sale & Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of California.

6. Both parties must agree in writing to any changes or additions to this Sales Agreement. Any work requested by CLIENT that is outside the scope described in this Agreement, including additional design revisions, development, integrations, content migration, or consulting, will require a written change order and may result in additional fees and timeline adjustments.

7. CLIENT understands that the project completion date is highly dependent on their timely communication with Revize. During the project, CLIENT agrees to respond to Revize inquiries within 48 hours of the request and understands that project timelines will be delayed if they do not respond in a timely manner

8. The primary communication tool for this project and future tech support is the Revize customer portal found at https://support.revize.com.

9. This Agreement has a four (4) year term. CLIENT may terminate this Agreement by providing at least sixty (60) days written notice prior to the applicable annual renewal date. All fees incurred or scheduled through the effective termination date remain due and payable. Early termination does not relieve CLIENT of payment obligations for services already rendered

10. If CLIENT maintains four (4) consecutive years of annual software subscription, support, CMS updates, and hosting, CLIENT shall be eligible for one (1) complimentary website redesign anytime in year 4 of the agreement or thereafter. The redesign is optional and must be affirmatively requested by CLIENT. CLIENT's decision to decline, defer, or not schedule the redesign does not constitute a failure or breach by Revize.

11. CLIENT owns design, content, and will receive periodic updates to the CMS for the life of the contract.

12. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data that can reasonably be considered non-conforming to new website layout. Revize is not responsible for verifying the accuracy, legality, accessibility, or completeness of CLIENT-provided content.

13. Storage is limited to relevant website data. Unreasonably large folders of documents or images are not permitted. Examples include, but are not limited to, plat or property maps, tax records, GIS data, and large or archival audio and video files, such as multiple years of meeting recordings or similar content more appropriately hosted on archive or streaming platforms and embedded into the website

14. After content migration, CLIENT is responsible for any additional content cleanup. This includes, but is not limited to, resizing photos, reformatting text, replacing photos/icons and associated alt-tags, consolidating unwanted content, adding future calendar events, and general prep of the site before go live. CLIENT will also have the ability to add new photos, content, and pages. Any post-migration cleanup or enhancements requested from Revize may be billed at Revize's then-current hourly or project rates.

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The CLIENT agrees to purchase the following products and services provided by REVIZE:

Phase 1: Kickoff Meeting and Discovery/Project Planning, one-time fee:	**$500**
Phase 2: Design Mockups/Wireframes, one-time fee: - One (1) mockup with up to three (3) rounds of changes - Home page template and inner page design and layout. - Includes Responsive Web Design for great viewing on mobile screens.	**$1,075**
Phase 3A & 3B: Development & Sitemap Development, onetime fee: - Convert approved mockups into Revize CMS enabled webpages - Provide suggested content sitemap for CLIENT review/approval	**$3,875**
Phase 4: Quality Assurance Testing, one-time fee:	**$950**
Phase 5: Content Migration, one-time fee: - According to the approved sitemap - up to 400 webpages & documents	**$1,275**
Phase 6: Revize CMS Content Editor Training & Go Live, one-time fee:	**$500**
Multi-Use Listing Directory **One-Time Fee:**	**$1,500**
Annual Revize CMS License, Hosting, Development/Maintenance and Support Fee[1] - Revize Annual Software Subscription, Tech Support, CMS Updates, Website Hosting, 5 CMS Users, 10 GB website storage, 100 GB/Month Bandwidth, Annual Fee, SSL Certificate pre-paid annual fee:	**$2,400/yr**
Alert Center with E-mail Notifications (5,000 emails/month base)	**$700/yr**
Includes RZ ClearDocs Pro PLUS – PDF to HTML Converter, annual contract fee: - Automated PDF to HTML Conversion - WCAG-aligned semantic HTML output (headings, lists, tables preserved) - Document Outline, Language Translation, Download Files, Page Summarization - **Up to 7,500 document pages**	**$5,900/yr**
Annual Fee Subtotal	**$9,000/yr**
Grand Total (1st Year) **4-Year Agreement**	**$18,675**

[1] **Subject to 4% annual increase**

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Custom Design Website Features Included

VISITOR'S COMMUNCIATION CENTER APPS

- Home Page Alert
- Document Center with keyword search
- FAQs with keyword search
- Staff/Listing Directory with keyword search
- Job Posting with keyword search
- RFP/RFQ Bid Posting
- **Multi-Use Listing Directory**
- **Alert Center with E-mail Notifications (5,000 emails/month base)**
- News Center with Facebook/Twitter Integration
- "Share This" Social Media App
- Photo Galleries
- Quick Link Buttons
- New Revize Web Calendars with monthly grid and listing view
- Sliding Feature Bar
- Language Translator – over 95 languages

VISITOR'S ENGAGEMENT CENTER APPS:

- Citizen Request Center with Captcha
- RSS Feed
- Online Bill Pay via Third Party Payment Provider (if required)

MOBILE DEVICE AND ACCESSIBILITY FEATURES

- ADA Compliant WCAG 2.2 AA
- ADA Accessibility Widget
- **RZ ClearDocs Pro PLUS – PDF to HTML Converter**
- Responsive Website Design (RWD) – for great Mobile Device viewing i.e SMART phones, PC Tablets, iPads, iPhones, Windows and Android devices

STAFF PRODUCTIVITY APPS

- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- CMS Web Form Builder with drag & drop text fields
- Website Content Archiving
- Website Content Scheduling
- New Agenda Listing Module
- Page Builder Functionality

SITE ADMIN & SECURITY APPS

- Audit Trail
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- SSL Security Certificate
- Unique Login/Password for each Content Editor
- Web Statistics and Analysis with Google Analytics

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Revize Website Project & Services Payment Plan Schedule

Payment Amount	Due Date	Payment Includes
$18,675	**11/15/2026**	**Project Cost + Development Hosting ("Year 0")** **(Includes RZ ClearDocs, E-mail Notifications annuals)**
$9,360	**11/15/2027**	**Year 1 Annual Hosting & Maintenance** **(Includes RZ ClearDocs, E-mail Notifications annuals)**
$9,734	**11/15/2028**	**Year 2 Annual Hosting & Maintenance** **(Includes RZ ClearDocs, E-mail Notifications annuals)**
$10,123	**11/15/2029**	**Year 3 Annual Hosting & Maintenance** **(Includes RZ ClearDocs, E-mail Notifications annuals)**
$10,528	**11/15/2030**	**Year 4 Annual Hosting & Maintenance** **(Includes RZ ClearDocs, E-mail Notifications annuals)**

Full Contract Grand Total:
$58,420

AGREED TO BY:	***CLIENT***	***REVIZE***
Signature of Authorized Person:	_____	_____
Name of Authorized Person:	_____	***Shawn C. Stewart***
Title of Authorized Person	_____	***Account Manager***
Date:	_____	_____

Please sign and return full sales agreement to: ***shawn@revize.com*** Fax 1-866-346-8880

Project Timeline Statement of Understanding

Revize and CLIENT acknowledge that any project timeline provided is an estimate only and not a guarantee. Project duration is dependent on a variety of factors, including timely CLIENT participation, feedback, approvals, and other variables that may be outside the reasonable control of either party. Revize will make commercially reasonable efforts to adhere to the estimated timeline.

CLIENT agrees to take an active role in the project, including participating in meetings, providing timely feedback and approvals related to design and sitemap development, and scheduling and participating in CMS training. Delays caused by CLIENT's failure to respond to Revize requests in a timely manner may result in corresponding delays to the project timeline and do not constitute a breach of contract by Revize.

Upon completion of initial Revize CMS content editor training, CLIENT is responsible for determining when the website will go live. Any CLIENT decision to delay go-live for reasons unrelated to a functional defect rendering the website inoperable does not constitute a breach of this Agreement by Revize.

CLIENT acknowledges that website design and user experience are inherently subjective. The parties agree that this is a collaborative process and will work in good faith to reasonably fine-tune final deliverables in preparation for launch. Generalized dissatisfaction with aesthetic elements or previously approved deliverables does not constitute a breach of contract unless Revize fails to cure a material functional defect.

CLIENT may elect to postpone or reprioritize certain deliverables in favor of an earlier go-live date, subject to mutual agreement.

Enterprise Revize CMS License

As part of this Agreement, Revize LLC ("Revize") grants CLIENT a limited, non-exclusive, non-transferable license to access and use the Enterprise Revize CMS software ("Software"), hosted on Revize's cloud servers, solely for the purpose of maintaining the website(s) identified in this Agreement. The Software is proprietary to Revize and remains the sole property of Revize.

CLIENT may terminate this Agreement by providing at least sixty (60) days written notice prior to the applicable annual renewal date. All fees incurred or scheduled through the effective termination date remain due and payable. Early termination does not relieve CLIENT of payment obligations for services already rendered.

CLIENT may not sublicense, share, or otherwise provide access to the Software to any third party not expressly authorized under this Agreement.

During the term of this Agreement and while CLIENT remains current on all payment obligations, Revize will host, maintain, and provide updates to the Software as part of the applicable annual subscription.

Upon termination or expiration of this Agreement for any reason, CLIENT's access to the Software will be discontinued. Upon written request and provided all amounts due under this Agreement have been paid in full, Revize will make CLIENT's website content available to CLIENT in a reasonable electronic format.

Notice of termination must be in writing and delivered to the non-terminating party in accordance with the notice provisions of this Agreement.

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WCAG Accessibility and Compliance Terms

1. Revize will build the website to highly conform with the Web Content Accessibility Guidelines WCAG 2.1 Level AA ("WCAG 2.1 AA") at the time of delivery while actively incorporating WCAG 2.2 AA best practices as standards evolve using current industry-recognized approaches. This includes keyboard access, semantic markup, ARIA where appropriate, color contrast, focus management, and accessible forms for the delivered templates.

2. Conformance does not extend to: (i) third-party modules, plug-ins or integrations not provided by Revize (e.g., payment gateways, third-party calendars, embedded third-party widgets), (ii) content authored, uploaded, or maintained by the Client (including documents such as PDFs), and (iii) legacy pages or archives unless specifically included in the Statement of Work.

3. CLIENT website editors are responsible for ensuring they have an understanding of WCAG compliance principles. CLIENT agrees they are responsible for the content they post and shall make reasonable efforts to avoid posting content that does not conform to these guidelines. This includes, but is not limited to, posting non-compliant PDFs, failing to include descriptive ALT descriptions on photos, etc.

4. CLIENT agrees and understands accessibility compliance is not a fixed or absolute standard. It is more of a spectrum rather than a pass/fail standard. Because testing tools and methodologies may produce different results, Revize and the CLIENT agree to focus on accommodating user needs and maintaining a continuing, good-faith approach to accessibility and regulatory compliance.

5. Revize provides tools and features designed to support website accessibility and best practices. However, Revize does not guarantee legal compliance with WCAG, ADA, or other regulations. Ongoing compliance requires active participation by CLIENT, including content management and policy decisions.

6. For an additional fee, Revize offers an ongoing WCAG scan and remediation service. This service will scan the website at regular intervals after the website goes live and remediate any WCAG compliance issues with an allocated bucket of additional development hours. Remediation priorities can be set by CLIENT and may include content remediation (e.g., PDFs, Flyers, etc.). Revize also includes an accessibility checker within the Revize CMS editor. This utility will alert users of suspected accessibility issues.

7. If PDF remediation is included in this agreement, completion time is highly dependent on the number and the complexity of PDFs.

8. Additional development hours may be necessary to complete remediation to CLIENT's satisfaction and are available at a rate of $125 per hour.

9. Additional PDF remediation may be requested at a rate of $5 per page. 100 Minimum

10. PDF remediation is priced by page, not by individual file e.g., PDF of 10 pages would be billed $50

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RZ ClearDocs Terms:

1. Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.
2. This agreement is the only legal document governing this sale & Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of California.
3. Both parties must agree in writing to any changes or additions to this Sales Agreement.
4. RZ Assist is an optional website accessibility support tool designed to enhance usability and provide end-user controls such as visual adjustments, keyboard assistance, and navigation aids. RZ Assist is intended to supplement accessible website design, development, and content practices and does not replace the need for accessible code, content, documents, or ongoing accessibility management.
5. CLIENT acknowledges and agrees that use of RZ Assist, alone or in combination with other Revize tools or services, does not guarantee compliance with Web Content Accessibility Guidelines (WCAG), the Americans with Disabilities Act (ADA), Section 508, or any other federal, state, or local accessibility law or regulation.
6. CLIENT understands that automated accessibility tools, widgets, and scanning technologies have inherent limitations and cannot identify or remediate all accessibility issues. Certain accessibility requirements, including those related to content structure, contextual meaning, multimedia, documents, and third-party functionality, require manual review and human judgment.
7. CLIENT remains responsible for the accessibility of all content authored, uploaded, or maintained, including page content, images, documents, multimedia, and user-generated content, and agrees to make reasonable efforts to avoid publishing content that does not conform to applicable accessibility guidelines.
8. RZ Clear Docs is an automated software tool that converts PDF documents into HTML format to provide a more accessible, web-friendly alternative for viewing document content. The resulting HTML version is intended to improve usability, searchability, and compatibility with assistive technologies.
9. RZ Clear Docs does not modify, remediate, or otherwise alter the original PDF files posted by the Client. The original PDF documents remain unchanged and continue to be maintained and controlled by the Client.
10. The HTML output generated by RZ Clear Docs is intended to serve as an accessible alternative version of the source document content. While the system is designed to improve accessibility and usability, it does not constitute full manual accessibility remediation of the original PDF file.
11. RZ Clear Docs relies on automated document processing technologies. As with any automated system, the accuracy and structure of the resulting HTML output may vary depending on the complexity, formatting, and quality of the source PDF document.
12. Use of RZ Clear Docs does not certify that any PDF document meets WCAG, Section 508, PDF/UA, or other accessibility standards. The service is intended to supplement broader accessibility efforts by providing an accessible HTML viewing option.
13. RZ Clear Docs provides automated conversion services only and does not include manual document remediation, document editing, or verification of accessibility compliance unless separately agreed to in writing.
14. Unless otherwise agreed in writing, RZ Clear Docs will only process PDF documents that are posted directly on CLIENT's website and will not be applied to PDFs hosted on third-party platforms or external websites.
15. CLIENT acknowledges that automated remediation services may be subject to a per-document page limit as determined by Revize. Documents exceeding this limit will not be automatically processed and may require segmentation or manual remediation. All processed pages, including segmented documents, count toward CLIENT's total page volume.
16. CLIENT acknowledges that services are subject to a total sitewide document page limit as defined in this Agreement. Total page volume may increase up to 100% during the term. CLIENT may remove documents to remain within the limit or upgrade to the applicable pricing tier.