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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, April 25, 2024
TIME: 5:30pm, **BEFORE** the *Fresno Council of Governments (FCOG) Meeting*
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93721
(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

THE FRESNO COUNCIL OF GOVERNMENTS AND FRESNO COUNTY RURAL TRANSIT AGENCY BOARD MEETINGS WILL TAKE PLACE IN PERSON AT THE FRESNO COG SEQUOIA ROOM.

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda. NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. ELECTIONS [ACTION]

- Board Chair
- Vice Chair

3. CONSENT ITEMS

A. Approve Minutes of March 28, 2024 [ATTACHMENT]

B. Low Carbon Transit Operations Program Application [APPROVE]

Summary: FCRTA was recently notified of our annual funding allocation from the Low Carbon Transit Operations Program (LCTOP) through Caltrans. The allocation amount of \$597,699 will be used for site work at the new FCRTA maintenance and operations facility.

Action: Staff recommends Board approval of Resolution No. 2024-01 and 2024-02.

C. Grant Agreement Conflict Waiver for Representation of FCRTA and FCOG [APPROVE]

Summary: FCRTA was awarded a grant through the FCOG Transportation Network Company Access for All (AFA) Grant Program to purchase a vehicle to support the Rural Transit Dial-a-Ride expansion. As part of the grant procedures, FCRTA will enter into an agreement with FCOG as the administrator of the grant funding. The Office of Fresno County Counsel provides legal services to FCRTA, and also represents FCOG with regard to the drafting and review of the agreement. One of the office's deputy county counsels already provides legal representation to the FCRTA in all matters, pursuant to a legal services agreement between the FCRTA and the County of Fresno, and would provide representation in this agreement negotiation as well. Another deputy county counsel provides legal services to FCOG and assists FCOG in the drafting and review of the agreement. The Office of Fresno County Counsel provides "dual representation" in this particular instance. The conflict waiver is available at www.ruraltransit.org

Action: Staff recommends Board Approval of the Conflict Waiver for representation of the FCRTA and FCOG regarding conflict for administration of grant funding. Staff further recommends the Board authorize the General manager to execute an agreement with FCOG for \$91,916.

D. Transit Asset Management (TAM) Plan Update [INFORMATION]

Summary: The Federal Transit Administration (FTA) requires transit agencies to develop a Transit Asset Management (TAM) Plan in order to monitor and manage an agency's public transportation assets so that they can be operated and maintained in State of Good Repair (SGR). The TAM Plan includes an inventory that details mileage, useful life and condition of the fleet vehicles. Staff has updated FCRTA's TAM Plan and has submitted the plan to FCOG and uploaded into the Caltrans Blackcat system. TAM targets will be updated based on the TAM Plan. The TAM Plan is available on the FCRTA website www.ruraltransit.org

Action: Information only. The Board may provide additional direction at its discretion.

E. Federal Transit Administration (FTA) Section 5311 Certifications & Assurances FY 2024 [APPROVE]

Summary: As an applicant for Federal Transit Administration (FTA) 5311 funding, FCRTA must submit the Certifications and Assurances to Caltrans before the FTA may award funding. FTA normally issues a new version of its Certifications and Assurances for each federal fiscal year at the time FTA publishes its notice of funding apportionment in the Federal Register for that fiscal year. The Certification and Assurances are available at the FCRTA website www.ruraltransit.org.

Action: Staff recommends Board approval for General Manager to sign and submit the FY 2024 Certification and Assurances to Caltrans.

F. California Association for Coordinated Transportation (CALACT) Award [INFORMATION]

Summary: The California Association for Coordinated Transportation (CALACT) recognizes members who contribute significantly to the achievement of CALACT's goals and objectives. This year, FCRTA was nominated for a CALACT Award and has been selected to receive an award for Outstanding Transportation Agency. FCRTA will be recognized at the CALACT Awards luncheon on April 16th. The award letter is attached for your information.

Action: Information only. The Board may provide additional direction at its discretion.

**G. 2024 Annual CHP-Motor Carrier Division Terminal, Vehicle and Driver Inspection Report
[INFORMATION]**

Summary: The CHP has completed the FCRTA Annual Inspection for the Terminal, Maintenance, Vehicles and Driver's Records. This included Drug & Alcohol testing requirements under the Federal Transit Administration and Caltrans. The satisfactory ratings meet Local, State and Federal requirements to continue operations and remain eligible for funding allocations in FY 2024-25 as a Public Transit Agency. The Transit Operator Compliance Certificate, Controlled Substance and Alcohol Testing Program and Motor Carrier Certification are available on FCRTA's website www.ruraltransit.org

Action: Information only. The Board may provide additional direction at its discretion.

3. OTHER BUSINESS

A. Items from staff.

B. Items from members.

4. ADJOURNMENT

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

ITEM 2A

Minutes

Thursday, March 28, 2024 at 5:30 P.M FCRTA Meeting
COG Sequoia Conference Room
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor Brandon Pursell, City of Kingsburg
Mayor Scott Roberston, City of Selma
Mayor Pro Tem Matthew Tuttle, City of Reedley
Mayor Julia Hernandez, City of San Joaquin
Mayor Pro Tem Elsa Lopez, City of Firebaugh
Mayor Diana Guerra Silva, City of Orange Cove
Mayor Rey Leon, City of Huron
Mayor Pro Tem Juan Mejia, City of Fowler
Mayor Frank Gonzalez, City of Sanger
Supervisor Sal Quintero, Fresno County
Mayor Maria Pacheco, City of Kerman

Moses Stites, General Manager
Janelle Del Campo, Operations Manager
Bryan Rome, County Counsel
Denise Flores, FCOG

Absent:

Mayor Victor Martinez, City of Mendota
Mayor James Horn, City of Coalinga
Mayor Alma Beltran, City of Parlier

1. **ROLL CALL** — Meeting called to order 5:45 p.m.

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. **CONSENT**

A. Approve Minutes of February 29, 2024 [ATTACHMENT]

B. Consultant Selection for the EV Charging Master Plan and Energy Management System Plan [APPROVE]

A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY
The Cities of: Coalinga, Firebaugh, Fowler, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, Selma & Fresno County

C. Biola Rural Microtransit Route Update (INFORMATION)

D. PG&E Fleet Ready Program Agreement [APPROVE]

A motion was made by Mayor Leon (Huron) and second by Mayor Pursell (Kingsburg). A vote was called, and motion carried.

3. OTHER BUSINESS

C. Items from staff.

- 1. Unmet Transit Needs Update:** Moses updated the Board on the Unmet Transit Needs process and outreach. An outreach event took place in Reedley on March 12th at an affordable housing location. It was a great location for the meeting and received comments from those attended including accessing college and healthcare. Mayor Pro Tem Matthew Tuttle asked a question about Reedley College assisting with the costs and Moses informed the Board that FCRTA has a meeting scheduled with the President next week. Moses informed the Board that if Measure C is not renewed this will likely be a service that will be eliminated.
- 2. Maintenance Facility Project Update:** Moses updated the Board on the maintenance facility construction project and the estimated completion date. The estimated completion date is currently September 2023 pending PG&E and receiving power to the site. This project is being funded by an FTA 5339 grant and Measure C is covering a significant amount of match funding.

D. Items from members.

1. Mayor Leon (Huron) informed the Board of a LEAP/UC Berkley Program. The program is offered during Spring Break where students can take part in internship work that benefits disadvantaged communities.
2. Mayor Roberston (Selma) recognized and congratulated Mayor Pursell (Kingsburg) for graduating from the FBI Academy.

4. ADJOURNMENT @ 6:00P.M.

Respectfully submitted,



Moses Stites
General Manager

ITEM 2F



April 4, 2024

Fresno County Rural Transit Agency
Moses Stites
2035 Tulare Street Ste 201
Fresno, CA 93721

Dear Moses,

Congratulations!

Each year, the California Association for Coordinated Transportation (CALACT) recognizes members who contribute significantly to the achievement of CALACT's goals and objectives. This year, you or your agency were nominated for a CALACT Award and have been selected to receive one of these awards. This award reflects the respect you have in the CALACT community.

A special awards luncheon will be held on Tuesday, April 16th at 11:30 a.m. during the CalACT Spring Conference & EXPO at Paradise Resort & Spa located at 1404 Vacation Road, San Diego. The luncheon will be on the Paradise Terrace, outside the Paradise Ballroom. If you would like to attend the luncheon or wish to bring additional guests to the awards ceremony, please contact Sheila at 916-920-8018 or email sheila@calact.org to RSVP for the lunch. The list of award winners is attached. Please feel free to inform agency staff and local press about the award.

We look forward to seeing you in sunny San Diego.

Sincerely,

Alex Clifford

Alex Clifford, CALACT Chair

Cc: Amy Hance