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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, February 29, 2024
TIME: 5:30pm, **BEFORE** the *Fresno Council of Governments (FCOG) Meeting*
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93721
*(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)*

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

THE FRESNO COUNCIL OF GOVERNMENTS AND FRESNO COUNTY RURAL TRANSIT AGENCY BOARD MEETINGS WILL TAKE PLACE IN PERSON AT THE FRESNO COG SEQUOIA ROOM.

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda. NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. CONSENT ITEMS

A. Approve Minutes of January 25, 2024 [ATTACHMENT]

B. EV Charging Master Plan and Energy Management System Plan [INFORMATION]

Summary: FCRTA was awarded \$199,500 in funding through the Caltrans Sustainable Communities Transportation Planning Grant Program to conduct an electric vehicle charging master plan and energy management system plan. The project includes the development of a comprehensive EV charging master plan and an energy system management plan. Building on FCRTA's previous efforts, the EV

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charging plan will evaluate the locations that charging equipment is needed, the types of equipment, cost of the equipment, electrical grid capacity, and integration with future microgrids. FCRTA has a need for an energy management system to monitor the energy needs, consumption, solar generation and storage. FCRTA released an RFP for Consultant services for this project on January 26th and proposals are due February 29th. FCRTA will return to the Board next month with a proposed recommended consultant.

Action: Information only, the Board may provide additional direction at its discretion.

C. RFP for Operations and Maintenance (INFORMATION)

Summary: At the end of last fiscal year, the Board approved services agreements with MV Transportation for operations and City of Selma for fleet maintenance. This agreement is coming due in FY 2024-25 after 7 years which began in 2018. This is a requirement of FTA and Caltrans and will require oversight and approval by these two entities. We are currently in the 6th year and will need to begin work on this RFP process. Staff will keep the Board apprised of the status of this RFP process and options.

Action: Information only, the Board may provide additional direction at its discretion.

D. Construction Management Services Agreement Extension [APPROVE]

Summary: The Board approved in October 2022, the agreement with Kitchell to provide construction management services as needed on an on-call basis up to 20 hours per week for the duration of the construction phase of the maintenance facility project for a total amount not to exceed \$194,150 based on a competitive bid process. An extension of the Construction Management Services Agreement is necessary due to the extended timeline of the maintenance facility project due to weather delays, long lead items, and the recently awarded FTA 5339 funding for Phase 2 of this project. The budget for the current agreement will be exhausted by April 30, 2024. Staff is recommending to extend the agreement to August 2024 for a total not to exceed budget of \$32,000 in order complete the project and provide assistance with close out. The Amendment is available on the FCRTA website www.ruraltransit.org

Action: Staff recommends Board approval of the agreement extension for construction management services in the amount not to exceed \$32,000 effective 5/1/2024 to 8/31/2024.

3. OTHER BUSINESS

A. Items from staff.

B. Items from members.

4. ADJOURNMENT

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

ITEM 2A

Minutes

Thursday, January 25, 2024 at 5:30 P.M FCRTA Meeting
COG Sequoia Conference Room
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Councilmember Laura North, City of Kingsburg
Mayor Alma Beltran, City of Parlier
Councilmember Blanca Mendoza-Navarro, City of Selma
Mayor Victor Martinez, City of Mendota
Councilmember Mary Fast, City of Reedley
Mayor Julia Hernandez, City of San Joaquin
Councilmember Gary Yep, City of Kerman
Mayor Pro Tem Elsa Lopez, City of Firebaugh
Mayor Diana Guerra Silva, City of Orange Cove
Mayor Rey Leon, City of Huron
Mayor Daniel Parra, City of Fowler
Mayor Frank Gonzalez, City of Sanger
Mayor James Horn, City of Coalinga

Moses Stites, General Manager
Janelle Del Campo, Operations Manager
Bryan Rome, County Counsel
Denise Flores, FCOG

Absent:

Supervisor Sal Quintero, Fresno County

1. **ROLL CALL** — Meeting called to order 5:31 p.m.

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. **CONSENT ITEMS**

- A. Approve Minutes of November 30, 2023 [ATTACHMENT]
- B. Temporary Maintenance Facility Lease Agreement Extension [APPROVE]
- C. FCRTA Maintenance and Operations Facility Project Update [INFORMATION]
- D. Caltrans Planning Grant Application [INFORMATION]

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- E. Transit Coordination Projects Update [INFORMATION]
- F. Fiscal Year Audit 2022-2023 [ACCEPT]

Councilmember Mary Fast (Reedley) pulled Item E. Moses informed the Board that FCRTA is working on projects in Mendota and Kerman. As the City develops the old Airport for new commercial and recreation uses, FCRTA will partner with the City of Mendota for transportation related support of these projects during the planning stages to secure funding to these proposed projects that will benefit the community and provide local and regional access to and from this location. Some of these partnerships include and are not limited to transportation, EV charging networks and alternative micro grid energy systems. The demonstration project in Kerman is currently underway for trips to Fresno City College. It launched on 1/08/24 with the collaboration of City College and FEOC. This effort was coordinated by utilizing the CTSA funding since this service is not considered general public transit, specifically City College is partnering in the match funding requirements and paying for monthly bus passes on behalf of the students during this demonstration period of 1 or more semesters depending on the ridership and continued funding

A motion was made by Mayor Martinez (Mendota) and second by Mayor Guerra Silva (Orange Cove). A vote was called, and motion carried.

3. OTHER ITEMS

1. Items from Staff

Moses introduced City Manager John Jansons (Kerman) as the new Chair of the Policy Advisory Committee (PAC). John Jansons introduced himself and thanked the Board.

None Reported.

2. Items from Members

None Reported.

4. ADJOURNMENT @ 5:42 P.M.

Respectfully submitted,



Moses Stites
General Manager