



2035 Tulare Street, Suite 201
Fresno, CA 93721
Phone: (559) 233-6789
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www.ruraltransit.org

**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, June 25, 2020
TIME: 5:30pm, **AFTER** the *Fresno Council of Governments (FCOG) Meeting*
PLACE: FCOG / FCRTA Offices
Ash Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726
(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

OUT OF AN ABUNDANCE OF CAUTION REGARDING THE COVID-19 VIRUS THE JUNE 25, 2020, FCRTA BOARD MEETING WILL BE HELD VIA ZOOM.

Joining the meeting:

Join Zoom Meeting

<https://zoom.us/j/99324700233?pwd=TGhhTXFIQ3ZiUmNrN0pUa3FObTNydz09>

Meeting ID: 993 2470 0233

Password: 886827

If you wish to address the FCRTA Board during the public comment portion of the agenda, click on the icon labeled "Participants" at the bottom center of your PC or Mac screen. At the bottom of the window on the right side of the screen, click the icon labeled "RaiseHand". Your digital hand will now be raised.

Join by Phone

(669) 900-6833 US

Meeting ID: 993 2470 0233

Password: 886827

When on the phone, if you wish to address the FCRTA Board during the public comment portion of the agenda, Press *9 to "RaiseHand" and we will select you from the meeting cue. Use *6 to unmute yourself before speaking.

Those addressing the FCRTA Board must state their first and last name and agency for the record.

To facilitate electronic access, no person shall speak until recognized by the Chair.

A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY

The Cities of: Coalinga, Firebaugh, Fowler, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, Selma & Fresno County

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. CONSENT ITEMS

A. Approve Executive Minutes of May 28, 2020 [ATTACHMENT]

B. Fresno County Transportation Authority (FCTA) Measure C Allocation FY 2020-21 [APPROVE]

Summary: The estimated FCTA Measure C allocation of \$2,870,518 will be used in the FY 2020-21 FCRTA annual budget for operation and capital expenses. The FCTA Measure C Certification and Claim Form is attached for your review (**ATTACHMENT**).

Action: Staff recommends Board approval of the FCTA claim for FY 2020-21 and adoption of Board Resolution No 2020-09.

C. FCRTA Transportation Development Act (TDA) Claim [APPROVE]

Summary: FCRTA is claiming \$8,405,091 in Transportation Development Act funding in support of the \$12,199,842 FY 2020-21 operating budget and \$31,422,059 capital budget. The TDA Claim is attached for your review (**ATTACHMENT**).

Action: Staff recommends Board approval of the TDA claim and adoption of Board Resolution No. 2020-08.

D. FCRTA/FEOC CTSA Rural Transportation Development Act Claim [APPROVE]

Summary: FCRTA/FEOC is claiming \$576,069 in Transportation Development Act (TDA) Article 4.5 funding in support of the 2020-21 Rural Consolidated Transportation Service Agency (CTSA) budget. The co-designation between FEOC and FCRTA will be revised next year in order to implement FCRTA as the *sole* designated CTSA for the rural area of Fresno County. This current arrangement has been in existence since 1983, however it needs to be revised and updated to better serve the social service agencies of Fresno County in a more equitable and responsible manner. The Board will be presented with the proposed revisions recommending this sole CTSA designation in July for proposed implementation in FY 2021-22.

This is in compliance with the co-designation of the Rural CTSA objectives. The Fresno Rural CTSA OPB is available on Fresno COG's website fresnocog.org.

Action: Staff recommends Board approval of the TDA claim and adoption of Board Resolution No. 2020-07.

E. Community Mobility Options Grant Application [APPROVE]

Summary: FCRTA is proposing a project submittal for \$97,604 in total funding through the Community Mobility Options Grant Program. This submittal includes two (2) projects; (1) a Community Transportation Needs Assessment focused in the community of Biola; and (2) a Community Transportation Needs Assessment focused in the community of West Park. These projects both include a transportation access data analysis, community engagement plan and surveying to assess the transportation needs in these

communities. The funding request for each application is \$48,802. The Community Mobility Option Grant Application for Biola and West Park are available on the FCRTA's website www.ruraltransit.org.

Action: Staff recommends Board approval of the Community Mobility Options Grant Application for Biola and West Park and Resolution No. 2020-10 and No. 2020-11.

F. Amendment I to the Fresno Metro Ministry Contractor Services Agreement

Summary: The Board approved in January 2020, the Contractor Services Agreement with Fresno Metro Ministry in the amount not to exceed \$15,000. It is necessary and desirable that FCRTA extend this agreement until June 30, 2021 to continue to provide technical assistance with specific transit related EV, mobility and capital grant projects in the amount not to exceed \$65,000. FCRTA anticipates pursuing additional local, state and federal funding opportunities as a result of the COVID-19 pandemic and will require the additional technical assistance. The Amendment I to the Fresno Metro Ministry Contractor Services Agreement is attached for your review (**ATTACHMENT**).

Action: Staff recommends Board approval of Amendment I to the Fresno Metro Ministry Contractor Services Agreement in the amount not to exceed \$65,000.

3. ACTION ITEMS

A. FCRTA 2020-2021 Annual Budget [APPROVE]

Summary: The Budget has been prepared to reflect the Fresno Council of Governments (FCOG) 2018 Regional Transportation Plan (RTP) and the Short Range Transit Plan for the Rural Fresno County Area for 2020-2024. The Budget and narrative recommends the implementation of programmed service improvements and continuation of existing services. The budget, which may require periodic amendments during the 2020-2021 fiscal year, is available on FCRTA's website ruraltransit.org.

Action: Open the public hearing, receive comments, and close the public hearing. Staff recommends Board approval of the FY 2020-21 Budget and adoption of Resolution No.2020-06.

4. OTHER BUSINESS

A. Items from staff.

B. Items from members.

5. ADJOURNMENT

Executive Minutes

Thursday, May 28, 2020 at 5:30 P.M after COG Policy Board Meeting
COG Sequoia Conference Room
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor Ron Lander, City of Coalinga
Mayor Elsa Lopez, City of Firebaugh
Mayor David Cardenas, City of Fowler
Mayor Pro Tem Gary Yep, City of Kerman
Mayor Michelle Roman, City of Kingsburg
Mayor Rolando Castro, City of Mendota
Mayor Victor Lopez, City of Orange Cove
Mayor Alma Beltran, City of Parlier
Council Member Mary Fast, City of Reedley
Mayor Frank Gonzalez, City of Sanger
Mayor Louis Franco, City of Selma
Mayor Amarpreet Dhaliwal, City of San Joaquin

Moses Stites, General Manager
Alison Samarin, County Counsel
Janelle Del Campo, Operations Manager
Jeaneen Cervantes, FCOG

Absent:

Supervisor Sal Quintero, Fresno County
Mayor Rey Leon, City of Huron

1. **ROLL CALL** — Meeting called to order 6:37 p.m

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. **CONSENT ITEMS**

- A. Approve Executive Minutes of April 30, 2020 [ATTACHMENT]
- B. Temporary Maintenance Facility Lease Agreement Extension [APPROVE]
- C. Safety and Security Service Agreements for FY 2020-21 [APPROVE]
- D. City of Dinuba Transit Agreement for FY 2020-2021 [APPROVE]
- E. Kings Area Rural Transit Agreement for FY 2020-2021 [APPROVE]
- F. Consolidated Transportation Services Agency (CTSA) Operations Program & Budget FY 2020-2021 [INITIATION]
- G. Amendment I to the Budget for FY 2019-20 [APPROVE]

A motion was made by Mayor Lander (Coalinga) and second by Mayor Roman (Kingsburg). A vote was called, and motion carried.

3. **ACTION ITEMS**

A. **Election of Chair and Vice Chair**

Moses informed the board that currently they have Chairman Cardenas (Fowler) as Interim Chair. He filled in as a result for Mayor Dhaliwal (San Joaquin) not being the appointed individual from that respective city and we had Mayor Robert Silva as Interim Vice-Chairperson. Mayor Cardenas (Fowler) has been filling in on a permanent interim basis and currently it's open to the board to select a Chairman and also a Vice-Chairperson.

Mayor Cardenas (Fowler) was nominated for Chairman.

A motion was made by Mayor Yep (Kerman) and second by Mayor Lander (Coalinga). A motion was made, and vote was called, and motion carried.

Mayor Roman (Kingsburg) was nominated for Vice-Chairperson.

A motion was made by Mayor Yep (Kerman) and second by Mayor Dhaliwal (San Joaquin). A motion was made, and vote was called, and motion carried.

4. **OTHER ITEMS**

A. **Items from Staff**

Moses informed the Board that FCRTA is continuing to deliver meals to the homebound as well as to the congregated apartments in three cities which are Huron, Kingsburg and Selma. Any other cities that are interested in having meals delivered please contact FCRTA.

Vehicles are being kept clean at every pickup and drop off passengers as well as meals drop offs.

FCRTA has been recognized by the Secretary of Transportation - Mr. David Kim for these efforts. We are one of the few public transit agencies that has taken this responsibility on by delivering homebound meals.

FCRTA has not cut any route hours except the 2 Reedley College routes due to students doing online classes.

B. **Items from Members**

Mayor Lopez (Firebaugh) asked Moses if it was possible for the driver in Firebaugh to help out with a new program called Great Plates which consists of picking up meals at restaurants and deliver them to the residents. Moses replied that there would be no problem and he would give Mayor (Lopez) MV Transportation information to get that started.

Mayor Roman (Kingsburg) thanked Moses for everything that FCRTA has done.

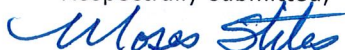
Mayor Dhaliwal was impressed with the software and would like to request that maybe sometime in the future continue to use the software for upcoming meetings.

Mayor Lopez (Orange Cove) informed COG and the Board that Albert Aranda, Councilmember who served 20 years in Orange Cove had passed away.

5. **ADJOURNMENT**

A motion was made by Mayor Lopez (Orange Cove) and second by Mayor Castro (Mendota). A vote was called, and motion carried.

Respectfully submitted,



Moses Stites
General Manager

MEASURE C EXTENSION

LOCAL TRANSPORTATION PASS THROUGH REVENUES

CERTIFICATION AND CLAIM FOR FY2020-21

TO: Fresno County Transportation Authority

FROM: Fresno County Rural Transit Agency (FCRTA)

Local Agency Name

Address: 2035 Tulare Street, Suite 201 City: Fresno Zip Code: 93721

Contact: Moses Stites, General Manager Telephone: (559) 233-6789

FAX: (559) 233-9645 Email Address: mstites@fresnocog.org

1. Applicable Funding Program: (Check One)

Regional Public Transit Program

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☒ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

Local Transportation Program

- ☐ Street Maintenance
- ☐ ADA Compliance
- ☐ Flexible Funding
- ☐ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☐ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

Alternative Transportation Program

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- ☐ Fresno COG

2. The Fresno County Rural Transit Agency - FCRTA ("claimant") is an eligible claimant of funds for the

Local Agency Name

Regional Public Transit Program pursuant to California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2020-2021 setting 3.99% of \$71,942,797 (or \$2,870,518) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- Monthly payments consistent with adopted percentage, based on actual receipts
- Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

- That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature: _____

Title: _____

Date: _____

ATTACHMENT: Formal Action for Approval and Submittal Approved by:

Fresno County Transportation Authority Board Date: _____

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2020-09

In the Matter of:

MEASURE "C"
TRANSPORTATION
PLANNING CLAIM

RESOLUTION OF APPROVAL
MEASURE "C" FUNDING CLAIM
FOR THE FRESNO COUNTY
RURAL TRANSIT AGENCY, FY 2020-21

WHEREAS, The Fresno County Transportation Authority (Authority) is the administrator of Retail Transactions and Use Tax (1/2 cent) Funds collected pursuant to the Fresno County Transportation Improvement Act as provided by Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Public Utilities Code Sections 14200, et seq, and

WHEREAS, the Fresno County Rural Transit Agency ("claimant") is an eligible claimant of funds for local transportation program pursuant to California Public Utilities Code Section 142257, and

WHEREAS, The Fresno County Transportation Authority has adopted a Resolution of Appointment for Fiscal Year 2020-21, reflecting an estimated revenue setting 3.99% of \$71,942,797 (or \$2,870,518) for the Regional Public Transit Program, Public Transit Agencies – FCRTA sub program funds available to claimant, and

WHEREAS, the Regional Public Transit Program, Public Transit Agencies – FCRTA are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257, and

WHEREAS, claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Regional Public Transit Program, Public Transit Agencies – FCRTA sub program funds so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's general fund, and

WHEREAS, claimant shall account for the Regional Public Transit Program, Public Transit Agencies – FCRTA sub program funds received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles, and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

WHEREAS, claimant shall complete the reporting requirements no later than November 15, 2020 for the FCRTA's Measure "C" Programs.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency hereby adopts the Regional Public Transit Program, Public Transit Agencies – FCRTA sub program funds Claim and authorizes the General Manager to sign the Certification and Claim Form.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 25th day of June, 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: _____
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 25th day of June, 2020.

Signed: _____
Moses Stites, General Manager

Enter Date: 5/13/2020

Claimant Name: Fresno County Rural Transit Agency

TRANSPORTATION FUNDING CLAIM FOR FISCAL YEAR: 2020/21

Instructions: Please note that each page of this claim is a separate worksheet, please click through all tabs and complete. Also note that light yellow fields require an entry if applicable, light grey fields contain formulas that will automatically calculate based on corresponding entries, or non-applicable fields. A date and claimant name field is at the top of the first page, and automatically repeats on following pages, (date should be formatted 00/00/0000)

When completed, please print, sign and send signed original via mail to:

Les Beshears, Director of Finance, Fresno Council of Governments

2035 Tulare Street, Suite 201, Fresno, CA 93721

From: Applicant:	Fresno County Rural Transit Agency
Address:	2035 Tulare Street, Suite 201
City/State/Zip:	Fresno, CA 93721
Contact Phone/email:	(559) 233-6789 mstites@fresnocog.org

This applicant is an eligible claimant pursuant to Section 99203 of the Public Utilities Code and certifies that the following transportation funds are available to be claimed:

Local Transportation Fund

Claimed By Member Agencies	\$ -
	\$ -
FCEOC CTSA 4.5:	\$ 90,000.00

State Transit Assistance Fund

Claimed By Member Agencies	\$ 5,420,389.00
	\$ -

Other

Unexpended, Held by Claimant:	\$ 2,894,702.00
Other:	

Eight Million Four Hundred Five Thousand Ninety-One Dollars	TOTAL
	\$ 8,405,091.00

spell out total amount in above cell

for the purposes and respective amounts specified in the attached claim be drawn from the Local Transportation Fund and State Transit Assistance Fund.

Please print and sign after completing form

Authorized Signature:

Name/Title:

Date:

<i>Moses Stites</i>
Moses Stites, General Manager
5/13/2020



2035 Tulare St., Ste. 201 tel 559-233-4148
Fresno, California 93721 fax 559-233-9645

www.fresnocog.org

Enter Date 5/13/2020 Claimant Name: Fresno County Rural Transit Agency

TRANSPORTATION FUNDING CLAIM FOR FISCAL YEAR: 2020/21

PURPOSE	AMOUNT	SUBTOTAL
1. Public Transportation		
Article 4:	\$ -	
Article 8c:		
Other Agency:		
Other Agency:		
State Transit Assistance Funds (STA):	\$ 5,420,389.00	
Audit Exceptions (General Fund Payback):		
Unexpended Funds, Held by Claimant:	\$ 2,894,702.00	
Other (specify):		
		\$ 8,315,091.00
2. Community Transit Service CTSA, Article 4.5:	\$ 90,000.00	\$ 90,000.00
3. To Be Claimed By:		
Other Agency:		
Other Agency:		
Other Agency:		
		\$ -
4. Reserve in Fund Pending Further Claiming		\$ -
GRAND TOTAL	\$ 8,405,091.00	
Claim Total Must Agree With Total on First Page	\$ 8,405,091.00	
Minus All Unexpended Funds Held By	\$ 2,894,702.00	
GRAND TOTAL PAYABLE TO CLAIMANT	\$ 5,510,389.00	

Allocation instructions and payment by the Fresno County Auditor-Controller to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the rules and regulations of the Transportation Development Act.

Enter Date: 5/13/2020

Claimant Name: **Fresno County Rural Transit Agency**

PUBLIC AND SPECIALIZED TRANSPORTATION SERVICE CLAIM FOR OPERATING AND CAPITAL EXPENSE 2020/21

GENERAL TRANSPORTATION SERVICE PROPOSED		EXPENDITURES	TOTALS
(Information needed per PUC 99266, which states no moneys may be allocated in excess of 15% above preceding year unless claim is accompanied by supporting documentation)			
TOTAL PROJECT COSTS		\$ 40,968,927.00	
Prior Year	\$ 29,044,160.00		
Percentage Change	41.06%		
more than prior year			
Revenue Source & Amount	Operating	Capital	Total
LTF Article 4:	\$ -		\$ -
LTF Article 4.5 or 8c:	\$ 90,000.00		\$ 90,000.00
STA:	\$ 5,420,389.00	\$ -	\$ 5,420,389.00
Fares:	\$ 786,595.00	N/A	\$ 786,595.00
Local Support Measure C:	\$ 1,030,127.00	\$ 15,241,848.00	\$ 16,271,975.00
Fed/State Grants:	\$ 2,126,071.00	\$ 7,755,445.00	\$ 9,881,516.00
Carryover + Surplus:	\$ 894,702.00	\$ 7,500,000.00	\$ 8,394,702.00
Interest:	\$ 123,750.00		\$ 123,750.00
Carryover+Surplus+Interest Funds Held By Claimant:	\$ -		\$ -
Audit Exception - General Payback Fund:			\$ -
SUB-TOTALS	\$ 10,471,634.00	\$ 30,497,293.00	\$ 40,968,927.00

REQUIRED OPERATING/FAREBOX CALCULATIONS	OPERATING	CAPITAL	TOTAL
GRAND TOTALS:	\$ 10,471,634.00	\$ 30,497,293.00	\$ 40,968,927.00

General Transportation Service: **NET OPERATING** \$ 10,471,634.00

		Operating Expenses:	
1. Total NET Operating Expenses Minus Exclusions	Amount Excluded	\$ 3,130,328.00	\$ 7,341,306.00
2. Farebox Revenues			\$ 498,729.00
3. Other Local Support			\$ 287,866.00
4. Total Local Support (Adds Lines 2 + 3)			\$ 786,595.00
5. Farebox Revenue/Operating Expense Ratio (Line 2 Divided By Line 1)			4.76%
6. Required Minimum Ratio Verification: Enter 1 for Urban, 2 for Rural	2		
7. Total Local Support/Operating Expense Ratio			10.71%
8. Required Minimum Ratio Criteria:		Meets Minimum Requirements	
URBAN 20%			10%
RURAL 10%			

SUMMARY TOTALS:		\$ 10,471,634.00
		Total Operating Expenses: \$ 7,341,306.00
1. Total OF ALL Operating Expenses PLUS Exclusions	Total Amount Excluded:	\$ 3,130,328.00 \$ 10,471,634.00
		Must Agree With TOTAL: \$ 30,497,293.00
		2. Total of All Capital Projects: \$ 30,497,293.00
		Must Agree With CAPITAL PROJECTS: \$ 30,497,293.00
		3. GRAND TOTAL: \$ 40,968,927.00

Enter Date: 5/13/2020

Claimant Name: **Fresno County Rural Transit Agency**

CONTINGENCY PROJECT LISTING FOR FISCAL YEAR:

2020/21

Should additional Local Transportation Fund monies be made available during the current fiscal year, they are hereby also claimed for the following purposes:

(check yellow box to accept)

☒ Article 4

☒ Article 4.5

SUPPLEMENTAL INFORMATION REQUIRED OF TRANSIT CLAIMANTS (CCR 6632)

ATTACHED TO THIS CLAIM ARE SUBMITTED THE FOLLOWING DOCUMENTS:

(initial yellow box all that apply)

☒ Budget or proposed budget for the fiscal year.

☒ Statement for prior year revenues and expenditures (projections acceptable).

☒ California Highway Patrol Certification pursuant to PUC 99251 (no claim may be approved unless accompanied by this certification). Date on this certification must be within 13 months of the proposed claim approval date.

STANDARD ASSURANCES FOR TRANSIT CLAIMANTS

CLAIMANT ASSURANCES: (initial yellow box all that apply)

☒ A. Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with required certification statement, to the RTPA and to the State Controller, pursuant to PUC 99245 and 21 Cal. Code of Regulations Section 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one).

☒ B. Claimant certifies that it has submitted a State Controller Report, in conformance with the uniform system of accounts and records, to the RTPA, and to the State Controller, pursuant to PUC 99243, for the prior year (project year minus two). Beginning with the 1979-80 fiscal year, claimant assures that this report will be audited by an independent CPA. Claimant assures that this report will be completed for the current fiscal year (project year minus one)

☒ C. Claimant certifies in accordance with PUC Section 99314.5(b) that it is not precluded by any contract entered into on or after June 28, 1979, from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license. Claimant further certifies that no person who was a full-time employee on June 28, 1979, shall have his or her employment terminated or his or her regular hours of employment, excluding overtime, reduced by the operator as a result of it employing part-time drivers or contracting with such common carriers.

D. Claimant filing claim pursuant to PUC Section 99260 certifies that:

(check one by entering "X" in yellow cell):

☒ 1. the current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system (PUC Section 99271a); or

☐ NA 2. the operator is implementing a plan approved by the transportation planning agency which will fully fund the retirement system for such officers and employees within 40 years (PUC Section 99271a); or

☐ NA 3. the operator has a private pension plan which sets aside and invests on a current basis funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in PUC Sections 99272 and 99273.

☒ E. Claimant certifies that it is in compliance with PUC Section 99264 that it does not routinely staff, with two or more persons, a vehicle for public transportation purposes designed to be operated by one person.

☒ F. Claimant certifies that it is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended in accordance with Section 6754(a)(3).

☒ G. Claimant certifies that this is in compliance with PUC Section 99155 that if it offers reduced fares to seniors, the same reduced rate is offered to disabled persons, handicapped persons, and disabled veterans and it honors the federal Medicare card for identification to receive reduced fares.

☒ H. Claimant certifies that it is in compliance with PUC Section 99155.5 regarding dial-a-ride and paratransit services being accessible to handicapped persons and that the service is provided to persons without regard to vehicle ownership and place of residence.

The undersigned hereby certifies that the above statements are true and correct.

Please print and sign after completing form

Authorized Signature:



Name/Title: **Moses Stites, General Manager**

Date: **5/13/2020**

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2020-08

IN THE MATTER OF:
TRANSPORTATION
DEVELOPMENT ACT OF
1971, AS AMENDED

RESOLUTION ADOPTING A
LOCAL TRANSPORTATION
FUND AND STATE TRANSIT
ASSISTANCE FUND CLAIM
FOR FY 2020-21

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) has been created by a Joint Powers Agreement (September 27, 1979) to provide rural public transportation services in accordance with the 2018-2042 Edition (adopted July 26, 2018) of the Regional Transportation Plan for Fresno County and the adopted Short Range Transit Plan for the Rural Fresno County Area: 2020-2024 (adopted June 27, 2019); and

WHEREAS, the FCRTA has the power to claim Local Transportation Funds for public transportation services in behalf of its Member Agencies; and

WHEREAS, the FCRTA has prepared, reviewed, adopted (June 25, 2020) its Operating Budget for 2020-2021 totaling \$12,199,842 and its Capital Budget for 2020-21 totaling \$31,422,059 and

WHEREAS, the Budget is comprehensive in its approach and content, by reflecting anticipated revenues and expenditures, both capital and operating associated with FCRTA's twenty-two (22) subsystem service providers; and

WHEREAS, each Member Agency continues to approve their financial participation in FCRTA; and

WHEREAS, each Member Agency continues to reserve Local Transportation Funds for the FCRTA to claim; and

WHEREAS, the total amount of Local Transportation Funds and State Transit Assistance Funds to be claimed in support of this year's Budget is equal to \$4,223,826.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency hereby approves the attached claim as presented.

BE IT FURTHER RESOLVED, that the 2020 - 2021 Local Transportation Fund Claim shall be submitted by the Fresno County Rural Transit Agency to the Fresno Council of Governments for review, processing, and payment.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 25th day of June, 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: _____
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 27th day of June, 2020.

Signed: _____
Moses Stites, General Manager

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2020-07

In the Matter of:
TRANSPORTATION
DEVELOPMENT ACT OF
1971, AS AMENDED

RESOLUTION ADOPTING A RURAL
CTSA LOCAL TRANSPORTATION FUND
CLAIM FOR FY 2020-07

WHEREAS, the Fresno Council of Governments (FCOG) has separately co-designated the Fresno Economic Opportunities Commission (FCEOC) as both the Urban -- with Fresno Area Express (FAX), and the Rural -- with the Fresno County Rural Transit Agency (FCRTA) as the Consolidated Transportation Service Agencies (CTSA; and

WHEREAS, the FCRTA's Board of Directors has adopted the Operations Program and Budget for the Rural CTSA 2020-21, as the basis for it's continued responsibility as the co-designated CTSA for Rural Fresno County; and

WHEREAS, the Fresno County Rural Transit Agency is the specified claimant for the Rural Fresno County Consolidated Transportation Services Agency as provided for in the Fresno COG's adopted "Fresno County Coordinated Human Services Transportation Plan" (adopted January 24, 2008); and

WHEREAS, the total amount of Local Transportation Funds to be claimed in support of this year's Rural CTSA Budget is equal to \$576,069.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency hereby approves the attached Claim as presented.

BE IT FURTHER RESOLVED, that the 2020-21 Rural CTSA Local Transportation Fund Claim shall be submitted by the Fresno County Rural Transit Agency to the Fresno Council of Governments for review, processing, and payment.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 25th day of June, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

Signed: _____
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 25th day of June, 2020.

Signed: _____
Moses Stites, General Manager

RESOLUTION # 2020-10**AUTHORIZATION FOR THE FCRTA GRANT APPLICATION TO THE
COMMUNITY MOBILITY OPTIONS GRANT PROGRAM**

WHEREAS, the FCRTA is an eligible project applicant and may receive funding from the Community Mobility Options Transportation Needs Assessment Grant Program; and

WHEREAS, the FCRTA wishes to delegate authorization to execute these documents and any amendments thereto to the General Manager; and

WHEREAS, the FCRTA has prepared an Application in the amount of \$48,802 for Community Transportation Needs Assessment Project in the community of Biola; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Community Mobility Options Transportation Needs Assessment Grant Application document and any applicable statutes, regulations and guidelines for all Community Mobility Options funded projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the General Manager, be authorized to make financial decisions, be authorized to enter into a contract with Community Mobility Options, and implement the Transportation Needs Assessment Grant Project for Biola.

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

Passed and approved this 25th day of June, 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency Duly adopted at a meeting thereof held on the 25th day of June, 2020.

Signed _____
Moses Stites, General Manager

RESOLUTION # 2020-11

**AUTHORIZATION FOR THE FCRTA GRANT APPLICATION TO THE
COMMUNITY MOBILITY OPTIONS GRANT PROGRAM**

WHEREAS, the FCRTA is an eligible project applicant and may receive funding from the Community Mobility Options Transportation Needs Assessment Grant Program; and

WHEREAS, the FCRTA wishes to delegate authorization to execute these documents and any amendments thereto to the General Manager; and

WHEREAS, the FCRTA has prepared an Application in the amount of \$48,802 for Community Transportation Needs Assessment Project in the community of West Park; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Community Mobility Options Transportation Needs Assessment Grant Application document and any applicable statutes, regulations and guidelines for all Community Mobility Options funded projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the General Manager, be authorized to make financial decisions, be authorized to enter into a contract with Community Mobility Options, and implement the Transportation Needs Assessment Grant Project for West Park.

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

Passed and approved this 25th day of June, 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency
Duly adopted at a meeting thereof held on the 25th day of June, 2020.

Signed _____
Moses Stites, General Manager

AMENDMENT I TO THE AGREEMENT FOR CONTRACTOR SERVICES BETWEEN
THE FRESNO COUNTY RURAL TRANSIT AGENCY
AND
FRESNO METRO MINISTRY

This Amendment I to Agreement ("Amendment I") amends that certain agreement entered into on January 31, 2020, between the FRESNO COUNTY RURAL TRANSIT AGENCY (herein after referred to as "FCRTA") and FRESNO METROPOLITAN MINISTRY, a California domestic non-profit corporation (herein after referred to as "CONTRACTOR"), whereby CONTRACTOR agreed to provide contractor services to FCRTA, (hereinafter referred to collectively as the "Agreement"); and

Whereas, an amendment to the Agreement is necessary to extend the services to the next fiscal year beginning July 1, 2020.

NOW THEREFORE, in consideration for their mutual promises, FCRTA and CONTRACTOR agree to amend the Agreement as follows:

1. That existing section III "COMPENSATION," subsection A "Total Compensation"; shall be deleted and replaced with the following:

"Notwithstanding any other provision in this Agreement, the basic fee for the services rendered shall be computed at the hourly and cost rates as set forth in Exhibit A (CONTRACTOR'S Scope of Work and Project Timeline), and shall be limited by an amount not to exceed the sum of \$65,000."

2. That the existing Exhibit A "SCOPE OF WORK AND PROJECT TIMELINE" to the Agreement shall be deleted entirely and replaced with the new Exhibit A, entitled "Scope of Work & Project Timeline." A true and correct copy of the new Exhibit A is attached to this Amendment I and is incorporated herein by reference.
3. That all other terms and conditions of the Agreement remain unchanged.

Except as amended herein, all other provisions of the Agreement remain in full force and effect. This Amendment I to Agreement shall become effective on July 1, 2020.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have executed this document the ____ day of _____, 2020.

FRESNO COUNTY RURAL TRANSIT AGENCY

By _____
MOSES STITES, General Manager

CONTRACTOR

By _____

APPROVED AS TO LEGAL FORM ON BEHALF OF FCRTA:
DANIEL C. CEDERBORG, County Counsel

By Bryan D. Rome E-Signed on June 17, 2020
BRYAN ROME, Deputy County Counsel

Exhibit A

Scope of Work & Project Timeline

Introduction

FCRTA pursues numerous local, state and federal grant funding opportunities to assist with various capital and operational transit projects. It is necessary and desirable that FCRTA retain a firm to provide technical assistance with specific transit related EV, mobility and capital grant projects.

Tasks

- Contractor will work interactively with FCRTA to provide support on a variety of projects including state, federal and local grant projects that includes but is not limited to; Measure C New Technology Grant, FCOG Sustainable Infrastructure Planning Grant, Caltrans Sustainable Communities Planning Grant, FTA 5339(b) Bus and Bus Facilities Grant.
- Contractor will provide assistance with development and implementation on existing FCRTA grant projects that include the purchase and/or deployment of electric vehicles.
- Contractor will provide technical assistance with development and implementation on existing FCRTA grant projects that include the purchase and/or installation of charging infrastructure.
- Contractor will provide assistance with development and implementation on future and/or potential FCRTA grant projects that include the purchase and/or deployment of electric vehicles.
- Contractor will provide technical assistance with development and implementation on future FCRTA grant projects that include the purchase and/or installation of charging infrastructure.
- Contractor will perform various research, data analysis, budgetary analysis, program analysis and computer research functions to support FCRTA's grant projects.
- Contractor will create various data and research material to support FCRTA's grant projects including; GHG reduction calculations, VMT calculations, and community meeting support as required by funding sources prior to submittal.
- Contractor will oversee and coordinate the installation of Orange Cove and Coalinga Solar Tree Charging Units.

Project Timeline & Reports

Timeline	Description	Cost
June 25, 2020	FCRTA Board considers Amendment I for approval	
July 1, 2020	Amendment I is executed with FCRTA and Contractor	
July 1, 2020	Work initiates with FCRTA and Contractor on SOW	
June 30, 2021	Work is completed with FCRTA and Contractor on SOW	
	Project Not-to-Exceed Total	\$65,000

Contractor will provide a summary report of program activities each month along with monthly billings.

**BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2020-06**

In the matter of:
2020-2021 BUDGET

RESOLUTION ADOPTING THE
BUDGET FOR FY 2020-21

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) has prepared a comprehensive Budget reflecting anticipated revenues and expenditures for both capital and operations associated with the Agency's twenty-three (23) sub-system service providers; and

WHEREAS, the Budget was subjected to a forty-five (45) day review process; and

WHEREAS, each Member Agency's Policy Board has had the opportunity to specifically review the Budget; and

WHEREAS, each Member Agency supports the proposed Budget. And has agreed to set-aside negotiated Transportation Development Act (TDA) funds for stipulated purposes; and

WHEREAS, the Board of Directors has invited the general public to comment on the Budget; and

WHEREAS, the Budget must be adopted in order to continue providing the necessary financial support to the rural public transit system.

THEREFORE, IT IS HEREBY RESOLVED, that the Fresno County Rural Transit Agency does hereby adopt its Budget for 2020-21 totaling twelve million, one hundred and ninety-nine thousand, and eight hundred and forty two dollars (\$12,199,842).

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 25th day of June, 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the
Fresno County Rural Transit Agency Duly adopted at a meeting thereof
Held on the 25th day of June, 2020.

Signed _____
Moses Stites, General Manager