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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, November 21, 2019
TIME: 5:30pm, **AFTER** the Fresno Council of Governments (FCOG) Meeting
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726
*(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)*

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. CLOSED SESSION

**A. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION
Government Code Section 54956.9(d) (2) (1 Case)**

3. RETURN TO OPEN SESSION

4. CONSENT ITEMS

A. Approve Executive Minutes of October 30, 2019 [HANDOUT]

B. Kerman Transit Transition [APPROVE]

Summary: The City of Kerman currently operates the demand-response transit service. City of Kerman has made the decision to transfer the City of Kerman transit services to FCRTA which will be operated by the subcontractor MV Transportation. The Kerman Transit transition to FCRTA will be effective December 2, 2019. The transition flyer is attached for your review (**ATTACHMENT**).

Action: Staff recommends Board approval of the City of Kerman Transit transition and authorize FCRTA to operate the City of Kerman subsystem.

C. Amendment II to the MV Transportation Contracted Services Agreement [APPROVE]

Summary: As a result of the 2018 Request for Proposals (RFP), MV Transportation was awarded a three (3) year agreement to operate FCRTA's demand response and fixed-route systems. The Board approved in June for Reedley Transit to be operated by FCRTA through MV Transportation. Kerman and Coalinga are the only subsystems that are currently not being operated by FCRTA through MV Transportation. As of December 2, 2019, Kerman Transit will become part of the demand response systems that is operated by FCRTA through MV Transportation. The agreement with MV Transportation has been amended to include these changes to the demand response operations. The Amendment II to the MV Transportation Contracted Services Agreement is attached for your review (**HANDOUT**).

Action: Staff recommends Board approval of Amendment II to the MV Transportation Contracted Services Agreement in an amount not to exceed \$9,386,725.28 for FY 18-19, FY 19-20 and FY 20-21.

D. Acquisition of Land in the City of Selma for Maintenance Facility [APPROVE]

Summary: The City of Selma has been designated the preferred location for the FCRTA maintenance facility. The Board approved in September the purchase agreement for the 2.38 acre parcel located at 1821 Pacific Street in the City of Selma. In order to complete escrow, a Board Resolution is required finding the approval of purchase and sale agreement and authorization of the General Manager to execute related contracts to be categorically exempt from CEQA, and approving purchase and sale agreement and authorization of General Manager to execute related contracts (**ATTACHMENT**).

Action: Staff recommends Board approval of Resolution No. 2019-13.

E. Acquisition of Additional Parcel in the City of Selma for Maintenance Facility [APPROVE]

Summary: The City of Selma has been designated the preferred location for the FCRTA maintenance facility. The Board approved in October for staff to purchase an additional parcel to construct the maintenance facility and provide space for the 100 plus vehicle fleet, a CNG fast fill fueling station, an electric vehicle (EV) charging area and vocational center for bus repair and new technology training. Staff has pursued negotiations with the private property owner to purchase the parcel of 2.0 acres for \$377,680.80 for the maintenance facility and vehicle fleet. The land purchase will be with Measure C and/or SB1 funding. In addition, a Phase I ESA has been advised by FCRTA's real estate legal counsel, Best, Best & Krieger (BBK) (**HANDOUT**).

Action: Staff recommends Board approval of the initial environmental study and the purchase agreement of the additional parcel of 2.0 acres not to exceed the amount of \$377,608.80 and the Phase I ESA not to exceed the amount of \$3,000 for the maintenance facility and vehicle fleet. Staff also recommends Board approval of Resolution No. 2019-14.

F. Best Best & Krieger (BBK) Agreement Extension [APPROVE]

Summary: The Board approved in November 2018, Best Best & Krieger (BBK) to provide legal services necessary for the real estate transaction of the land purchase for the maintenance facility in the amount of \$15,000. Based on the additional land purchase of the 2.0 acres and in the event that FCRTA is able to purchase the other surrounding parcel, the agreement with BBK will be extended to provide legal services for the real estate transaction of all parcels in the amount not to exceed \$20,000. BBK's letter to extend the agreement is attached for your review (**HANDOUT**).

Action: Staff recommends Board approval of the BBK agreement extension in the amount not to exceed \$20,000.

G. Fiscal Year 2018-19 Audit [ACCEPT]

Summary: The CPA firm Price Paige and Co. have completed the 2018-19 Financial and Compliance audit for FCRTA. The report details that FCRTA managed its operations according to funding covenants, within budget and has no findings of non-compliance. This report satisfies requirements of federal and state funding agencies.

FCRTA's operating revenues were \$616,210 and operating expenses were \$7,814,897, which includes \$2,159,363 for depreciation. Non-operating revenues were \$5,039,324; however, when depreciation is netted out, revenues and expenses are in balance. Capital contributions net of depreciation were \$5,556,695, resulting in an ending net position of \$12,468,213. The fare revenue ratio of 10.9% percent is in compliance with state Transportation Development Act statute requirements of percent, however fare ratios have been decreasing over the past few years. Copies of the audit will be available at the meeting to interested parties and available on FCRTA's website www.ruraltransit.org.

Action: Staff recommends Board acceptance of the 2018-19 FCRTA Financial and Compliance Audit.

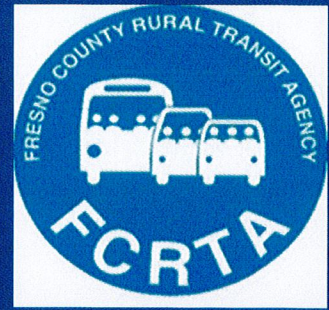
5. OTHER BUSINESS

A. Items from staff.

1. Commemorating FCRTA's 40th Anniversary.

B. Items from members.

7. ADJOURNMENT



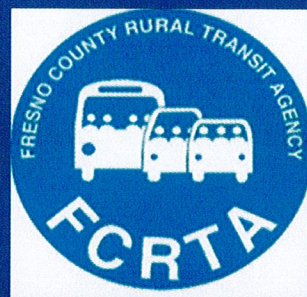
MV Transportation will be the new Route and Dispatch Service Provider for Kerman Transit!

Service with MV will begin
on Monday, December 2nd

Important Information:

- **1-855-612-5184** is the new phone number for scheduling rides on and after Monday, December 2nd
- There will be NO changes to routes as a result of the transition to MV
- Call **1-855-612-5184** **now** to register as a passenger!
- Thank you for riding with us!





¡MV Transportation será el nuevo proveedor de servicios de ruta y envío para Kerman Transit!

El servicio con MV comenzará
el lunes 2 de diciembre

Información Importante:

- **1-855-612-5184** será el nuevo número de teléfono para programar viajes en y después del lunes 2 de diciembre
- No habrá cambios en las rutas durante la transición a MV
- Llame al 1-855-612-5184 ahora para registrarse como pasajero

¡Gracias por viajar con nosotros!



**BEFORE THE FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2019-13**

In the matter of: RESOLUTION FINDING THE APPROVAL OF PURCHASE AND SALE AGREEMENT AND AUTHORIZATION OF GENERAL MANAGER TO EXECUTE RELATED CONTRACTS TO BE CATEGORICALLY EXEMPT FROM CEQA, AND APPROVING PURCHASE AND SALE AGREEMENT AND AUTHORIZATION OF GENERAL MANAGER TO EXECUTE RELATED CONTRACTS

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) desires a new maintenance facility; and

WHEREAS, in April 2018, the FCRTA designated the City of Selma as the preferred location for the new maintenance facility; and

WHEREAS, the FCRTA has pursued negotiations, planning, and environmental efforts for a 2.38-acre maintenance facility site at 1821 Pacific Street, in the City of Selma (Site); and

WHEREAS, the Site is currently undeveloped and not occupied; and

WHEREAS, the FCRTA desires to enter into a purchase and sale agreement, with the Property Owner (Purchase and Sale Agreement); and

WHEREAS, the FCRTA Board of Directors does hereby authorize the General Manager to execute any and all agreements and contracts pertaining to the Purchase and Sale Agreement and maintenance facility.

NOW, THEREFORE, BE IT RESOLVED, by the Fresno County Rural Transit Agency Board of Directors:

SECTION 1. Recitals. All of the foregoing Recitals are true and correct. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.

SECTION 2. CEQA Findings. For all of the reasons discussed in the Environmental Site Assessment, approval of the Purchase and Sale Agreement and authorization of the General Manager to execute and carry out all related activities for the maintenance facility are exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15332 , and no exceptions to the exemption apply.

SECTION 3. Approval of Purchase and Sale Agreement, related contracts, and Project. The Board has received and reviewed the proposed Purchase and Sale Agreement and does hereby approve the Purchase and Sale Agreement and authorize the General Manager to execute any and all agreements and contracts pertaining to the Purchase and Sale Agreement and maintenance facility.

SECTION 4. Notice of Exemption. The Board hereby directs staff to file a Notice of Exemption with the Fresno County Clerk within five (5) working days of the adoption of this Resolution.

SECTION 5. Location of Documents. The documents and materials that constitute the record of proceedings on which these findings have been based are located at the FCRTA's offices at: 2035 Tulare Street, Suite 201, Fresno, California 93721 . The custodian for these records is the FCRTA's General Manager.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 21st day of November, 2019.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 21st day of November 2019.

Signed _____
Moses Stites, General Manager

**BEFORE THE FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2019-14**

In the matter of: RESOLUTION FINDING THE APPROVAL OF PURCHASE AND SALE AGREEMENT AND AUTHORIZATION OF GENERAL MANAGER TO EXECUTE RELATED CONTRACTS TO BE CATEGORICALLY EXEMPT FROM CEQA, AND APPROVING PURCHASE AND SALE AGREEMENT AND AUTHORIZATION OF GENERAL MANAGER TO EXECUTE RELATED CONTRACTS

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) desires a new maintenance facility; and

WHEREAS, in April 2018, the FCRTA designated the City of Selma as the preferred location for the new maintenance facility; and

WHEREAS, the FCRTA has pursued negotiations, planning, and environmental efforts for a 2.0-acre maintenance facility site at 1200 Valley View, in the City of Selma (Site); and

WHEREAS, the Site is currently undeveloped and not occupied; and

WHEREAS, the FCRTA desires to enter into a purchase and sale agreement, with the Property Owner (Purchase and Sale Agreement); and

WHEREAS, the FCRTA Board of Directors does hereby authorize the General Manager to execute any and all agreements and contracts pertaining to the Purchase and Sale Agreement and maintenance facility.

NOW, THEREFORE, BE IT RESOLVED, by the Fresno County Rural Transit Agency Board of Directors:

SECTION 1. Recitals. All of the foregoing Recitals are true and correct. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.

SECTION 2. CEQA Findings. For all of the reasons discussed in the Environmental Site Assessment, approval of the Purchase and Sale Agreement and authorization of the General Manager to execute and carry out all related activities for the maintenance facility are exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15332 , and no exceptions to the exemption apply.

SECTION 3. Approval of Purchase and Sale Agreement, related contracts, and Project. The Board has received and reviewed the proposed Purchase and Sale Agreement and does hereby approve the Purchase and Sale Agreement and authorize the General Manager to execute any and all agreements and contracts pertaining to the Purchase and Sale Agreement and maintenance facility.

SECTION 4. Notice of Exemption. The Board hereby directs staff to file a Notice of Exemption with the Fresno County Clerk within five (5) working days of the adoption of this Resolution.

SECTION 5. Location of Documents. The documents and materials that constitute the record of proceedings on which these findings have been based are located at the FCRTA's offices at: 2035 Tulare Street, Suite 201, Fresno, California 93721 . The custodian for these records is the FCRTA's General Manager.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 21st day of November, 2019.

AYES:

NOES:

ABSTAIN:

ABSENT:

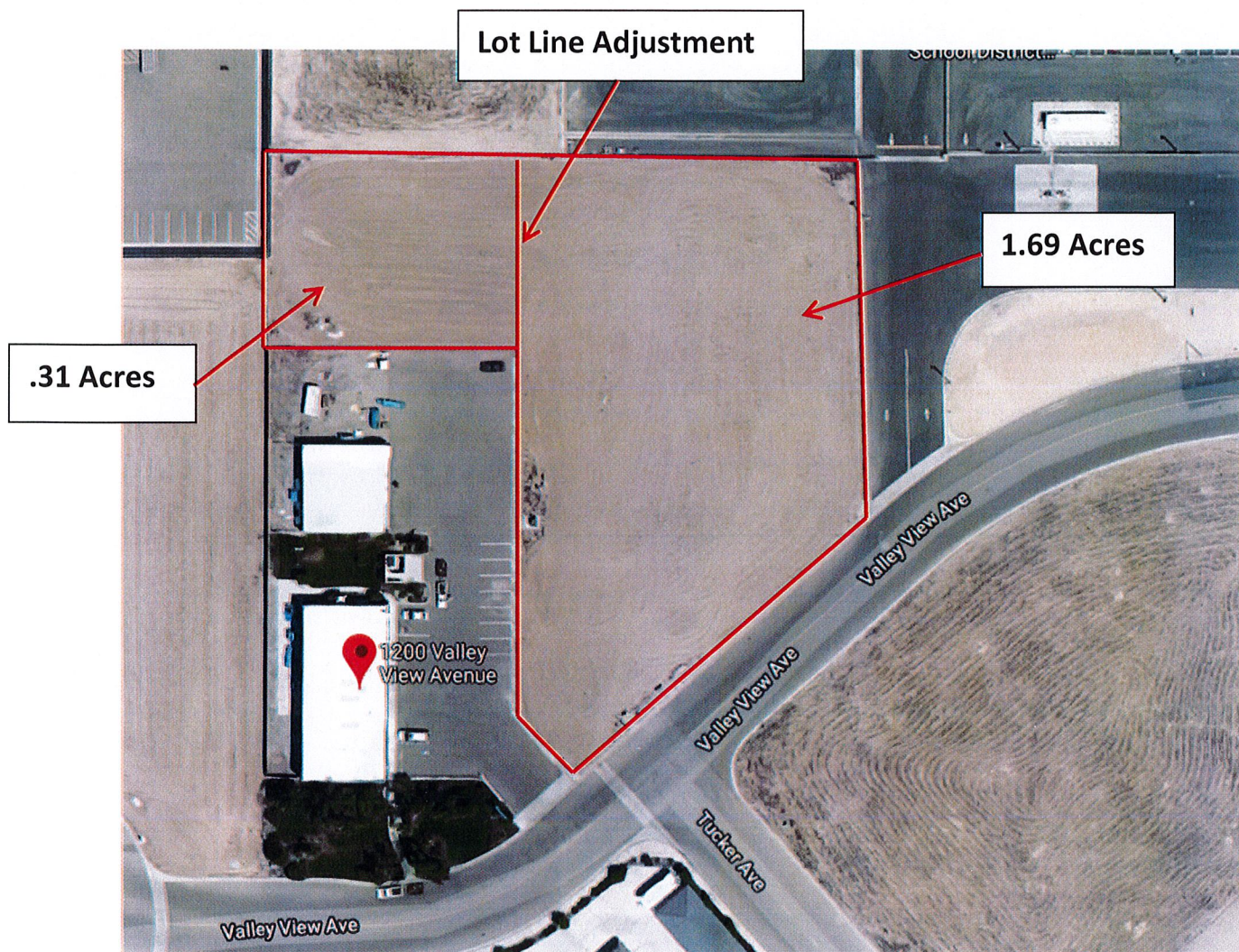
Signed _____

David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 21st day of November 2019.

Signed _____

Moses Stites, General Manager



Initial Environmental Study

This study is designed to provide accurate and objective data to facilitate an environmental assessment. There is no need to limit your answers to the space provided; additional sheets may be attached. Clarity and completeness in your responses will aid in the review and evaluation of your application.

I. Project Description:

NAME: 2.0 acres to be used for Fresno County Rural Transit Agency Bus maintenance facility.

Applicant: Fresno County Rural Transit Agency Email: mstites@fresnocog.org

Address: 2035 Tulare Street, Suite 201 Fresno CA 93721 Telephone: (559) 233-6789

Location of Project: 1200 Valley View Avenue, City of Selma

Nature of Request: _____

Proposed Physical Improvements (Map Acceptable): _____

Proposed Buildings: Maintenance facility (6-8 bays), office space, dispatch center _____

Proposed Roads:
 (None) _____

Proposed Grading and Removal of Vegetation: (None) _____

Proposed Landscaping: _____

Other Equipment to be Installed: (None at this time) _____

Anticipated Hours of Operation: 6 AM – 6 PM _____

Do you own adjacent properties? (If yes, list APN): (No) _____

If development will be phased, depict phasing: (No)

Initial Environmental Study Page 2

II. Site Characteristics

A. Hydrology Map Acceptable: _____

Location of natural drainage patterns on property: _____

Location of water courses on property: _____

Is any portion of the project in a flood prone area? None
Are there any wells on site? None

B. Soil Characteristics: Delhi, Hanford, and Tujunga

C. Vegetation / Description of Vegetation Cover (Map Acceptable): _____

D. Other: _____

Present Land Use: (Light Industrial)

Existing Physical Improvements – including water, sewage, roads, lighting and buildings: _____

III. Surrounding Land Uses (Map Acceptable):

North: Industrial Use _____

South: Vacant Land _____

East: Vacant Land _____

West: Industrial Use _____

General Land Use in Area: (Light Industrial) _____

Nearby Services: Industrial, Mini Storages, Ag Industrial _____

Nearby Development: Selma Unified School District bus and maintenance facility, Selma Pallet Inc.,
Secure Storage of Selma, Glacier Refrigeration & Air Inc. _____

Nearby Water Courses or Bodies of Water: None _____

Initial Environmental Study Page 3

IV. Environmental Impacts of the Proposed Project:

A. Effects on the Site:

Soils (including prime agricultural soils to be removed from production): (None)_____

Vegetation (including amount to be removed if any): (None)_____

Hydrology (changes in drainage patterns and amount of runoff): Storm water run-off will increase due to increases in impervious surfaces of development. (None)_____

Visual Impacts (how will the site look different?): (None)_____

B. Effects on Surrounding Areas:

Traffic (how much traffic will be generated by the project?): Vehicular traffic is anticipated due to increased employment opportunities and traffic due to bus activities. Such traffic is not anticipated to create any significant adverse impacts because the adjacent streets have been planned to accommodate increased traffic flows. _____

Noise (will any part of the project cause increases in noise levels?): _It is anticipated that noise will increase as a result of this project, but this development will be in accordance with the industrial development standards of the City of Selma, which limits noise, light, and glare to levels that are not significantly adverse. _____

Visual Impacts (distance of visibility of project in all directions): (None)_____

Air Quality (will there be any discharge into the atmosphere?): None due to use of electric and CNG buses.

Water Quality (will water quality be decreased?): (No)_____

Growth Inducing Impacts (will the project encourage further development in the area or set a precedent for higher densities?): No, only what is allowed by existing zoning and uses.

V. Mitigation Measures:

Detail the specific mitigation measures that are needed, including energy conservation measures, to lessen the unfavorable effects (if any) of your project on the environment:

None required, due to no impacts.
