



2035 Tulare Street, Suite 201
Fresno, CA 93721
Phone: (559) 233-6789
Fax: (559) 233-9645
www.ruraltransit.org

**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, February 28, 2019
TIME: 5:30pm, **AFTER** the Fresno Council of Governments (FCOG) Meeting
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726
(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. CONSENT ITEMS

A. Approve Executive Minutes of January 31, 2019 [ATTACHMENT]

B. Annual Productivity Evaluation FY 2017-18 [APPROVE]

Summary: The productivity evaluation is conducted annually to assess transit operators that receive State Transportation Development Act funds and to recommend potential productivity improvements. This is an evaluation of all routes and services provided by FCRTA for FY 2017-18 which provides an excellent tool to evaluate ridership and costs of all the subsystems that FCRTA oversees. This analysis is very detailed for routes, hours and days of service by inter-city and intra-city routes.

There is also data that is measured by the TDA performance indicators for passenger costs, fares, miles, hours and farebox ratio to determine state compliance for funding. This report will also be used to submit to funding sources and for the Triennial performance Audit. The FY 2017-18 Productivity Evaluation is available on FCRTA's website www.ruraltransit.org.

Action: Staff recommends Board approval of FY 2017-18 Annual Productivity Evaluation.

C. Low Carbon Transit Operations Program Application [APPROVE]

Summary: FCRTA was recently notified of our annual funding allocation from the Low Carbon Transit Operations Program (LCTOP) through Caltrans. The allocation amount of \$415,944.00 will be used to purchase one (1) thirty (30) foot BYD electric bus and will be used on our Huron to Coalinga fixed route. The balance of funds to complete the purchase will be approximately \$87,816.40 match with Measure C funding. Attached are Resolution No.2019-02 and No.2019-03 for your review (**Attachment**).

Action: Staff recommends Board approval of Resolution No.2019-02 and No.2019-03.

D. 2019 Annual Unmet Transit Needs [INFORMATION]

Summary: As the administrator of Transit Development Act (TDA) funds for Fresno County, the Fresno Council of Governments must complete the Unmet Transit Needs Study. The purpose of this study is to ensure that any unmet transit needs that are found reasonable to meet are met before TDA funds are expanded for non-transit use. Fresno COG, in cooperation with FAX, Clovis Transit, FEOC and FCRTA will be holding a total of eight (8) public outreach meetings in February and March, four (4) meetings each in urban and rural communities in Fresno County. Members of the public will be able to give testimony and convey perceived deficiencies within the transit system.

The information gathered as part of the public outreach will be included in a report in a report called the Unmet Transit Needs Assessment. This report will be reviewed by the Social Services Transportation Advisory Council (SSTAC) who will provide a recommendation for unmet transit needs findings to the Fresno COG. The flyer is attached for your information (**Attachment**).

Action: Information only. The Board may provide direction at its discretion.

3. ACTION ITEMS

A. Fiscal Year 2017-18 Audit [ACCEPT]

Summary: The CPA firm Price Paige and Co. have completed the 2017-18 Financial and Compliance audit for FCRTA. The report details that FCRTA managed its operations according to funding covenants, within budget and has no findings of non-compliance. This report satisfies requirements of federal and state funding agencies.

FCRTA's operating revenues were \$595,100 and operating expenses were \$7,173,739, which includes \$4,337,739 for depreciation. Non-operating revenues were \$4,337,977; however, when depreciation is netted out, revenues and expenses are in balance. Capital contributions net of depreciation were \$790,337, resulting in an ending net position of \$9,070,881. The fare revenue ratio of 12.06 percent is in compliance with state Transportation Development Act statute requirements of 10 percent, however fare ratios have been decreasing over the past few years. Copies of the audit will be available at the meeting to interested parties and available on FCRTA's website www.ruraltransit.org.

Action: Staff recommends Board acceptance of the 2017-18 FCRTA Financial and Compliance Audit.

B. Del Rey Transit Schedule and Fare Change [APPROVE]

Summary: Over the past few months FCRTA has conducted outreach and collected feedback from the residents of Del Rey and the residents have requested Del Rey transit service on Saturday. FCRTA will begin offering Saturday service and changing the weekday service hours and fares. The Saturday service will be offered for a three (3) month demonstration period beginning April 1, 2019 to determine if ridership is adequate for Saturday service to become part of the permanent route schedule. The Del Rey Transit schedule will go from Monday through Friday 8am-5pm to Monday through Friday 8:00am-4:00pm and Saturday 10:00am-3:00pm. The Del Rey Transit fares will go from \$0.35-\$0.50 (Del Rey Intra-city) and \$0.75 (Del Rey to Sanger) to \$0.50 (Del Rey Intra-city) and to \$1.00 (Del Rey to Sanger). The Public Notice flyer is attached for your review (**Attachment**).

Action: Staff recommends Board approval of the Del Rey Transit schedule and fare change Public Notice following a Public Hearing at the March Board meeting.

4. OTHER BUSINESS

A. Items from staff.

1. **6 Month Update on New Service Provider (MV Transportation)**
2. **Sidewalk Installation at Adventist Health Orange Cove**
3. **Commemorating FCRTA's 40th Anniversary**

B. Items from members.

5. ADJOURNMENT

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

Executive Minutes

Thursday, January 31 at 7:30 P.M after COG Policy Board Meeting
 COG Sequoia Conference Room
 2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor Ron Lander, City of Coalinga
 Mayor David Cardenas, City of Fowler
 Mayor Gary Yep, City of Kerman
 Mayor Michelle Roman, City of Kingsburg
 Mayor Robert Silva, City of Mendota
 Mayor Victor Lopez, City of Orange Cove
 Mayor Alma Beltran, City of Parlier
 Council Member Robert Beck, City of Reedley
 Mayor Frank Gonzalez, City of Sanger
 Council Member Jose Ornelas, City of San Joaquin
 Mayor Scott Robertson, City of Selma
 Supervisor Sal Quintero, Fresno County

Moses Stites, General Manager
 Arthur Wille, County Counsel
 Trai Her-Cole, FCOG

Absent:

Mayor Rey Leon, City of Huron
 Mayor Marcia Sablan, City of Firebaugh

1. **ROLL CALL** – Meeting called to order at 7:19 p.m

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

Moses brought to Board Members that an Item needed to be added to agenda. Replacement of Chairperson and Vice Chairperson. Item needs to be added to agenda since the information was found out after the Agenda was posted. This matter requires 2/3 vote in order to add to agenda as affirmed by legal counsel.

Mayor Lopez (Orange Cove) made a motion, seconded by Supervisor Quintero (Fresno Co.) A vote was called and the motion carried.

Mayor Yep (Kerman) nominated David Cardenas (Fowler) for Chairperson.

Mayor Yep (Kerman) made a motion, seconded by Mayor Lopez (Orange Cove) . A vote was called and the motion carried.

Mayor Lopez (Orange Cove) nominated Robert Silva (Mendota) for Vice Chairperson.

Mayor Lopez (Orange Cove) made a motion, seconded by Supervisor Quintero (Fresno Co.). A vote was called and the motion carried.

2. CLOSED SESSION @ 7:24 p.m

**A. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION
Government Code Section 54956.9 (d) (2) (1 Case)**

3. RETURN TO OPEN SESSION @ 7:46 p.m

4. CONSENT ITEMS

A. Approve Executive Minutes of January 31, 2018 (Attachment)

B. Caltrans Sustainable Communities Planning Grant [APPROVE]

Mayor Roman (Kingsburg) had a question for Moses that on the Grant Application under Legislative Information Andy Vidak was listed as State Senator. Moses responded that the application was completed before the elections and that would be corrected by Caltrans.

C. Transit Asset Management (TAM) Plan Update [INFORMATION]

Mayor Roman (Kingsburg) made a motion, seconded by Mayor Lopez (Orange Cove) to approve. A vote was called for and the motion carried.

5. ACTION ITEMS

A. Acquisition of Land in the City of Selma for Maintenance Facility [APPROVE]

It's my pleasure to present to you the 2nd parcel we are going to acquire in the City of Selma. We have already acquired the parcel from the City of Selma which is 3.67 acres it should close any day now with the Chicago Title the escrow company in Kingsburg. We are going through the process of recording that however, as I mentioned to the board previously and gotten approval to proceed on the environmental Phase I and Phase II of this projects they are a total of 4 parcels in this island totaling 10 acres with this parcel it would give FCRTA a total of 5 acres now we can start to proceed to plan to build a maintenance facility with a fueling station, CNG, electric fueling island as well as a vocational training with local colleges and high schools along the corridor throughout Fresno County.

Best, Best & Krieger Attorneys have prepared a sales agreement we believe is a very fair purchase.

Hopefully we will break ground this year.

Mayor Robertson (Selma) made a motion, seconded by Mayor Lander (Coalinga) to approve. A vote was called for and the motion carried.

6. OTHER BUSINESS

A. Items from Staff.

Moses presented the board with 2019 Calendars celebrating FCRTA's 40th anniversary 1979 to 2019 of service to Fresno County.

B. Items from members:

N/A

7. ADJOURNMENT

Mayor Robertson (Selma) made a motion, seconded by Mayor Lander (Coalinga) to approve. A vote was called and the motion carried.

Respectfully submitted,



Moses Stites, General Manager

RESOLUTION # 2019-02

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

WHEREAS, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the FCRTA wishes to delegate authorization to execute these documents and any amendments thereto to Moses Stites, General Manager.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that *Moses Stites, General Manager*, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (Agency) that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2017-18 LCTOP funds:

Project Name: Acquisition of One 30-FT BYD Electric BUS

Amount of LCTOP funds requested: \$415,944.00

Short description of project: Acquisition of One 30-FT BYD Electric BUS for operation in FCRTA service areas.

Benefit to Priority Populations: New vehicle will improve transit service and air quality in all Disadvantaged Communities of Fresno County.

Contributing Sponsors (if applicable): None

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

BY: _____
David Cardenas, FCRTA Board Chair

Date: February 28, 2019

RESOLUTION # 2019-03

**AUTHORIZATION FOR THE EXECUTION OF THE
THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT:
ACQUISITION OF ONE 30-FT BYD ELECTRIC BUS--\$415,944**

WHEREAS, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the FCRTA wishes to implement the LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2017-18 LCTOP funds:

Project Name; Acquisition of One 30-FT BYD Electric BUS

Amount of LCTOP funds requested: \$415,944.00

Short description of project: Acquisition of One 30-FT BYD Electric BUS for operation in FCRTA service areas.

Benefit to Priority Populations: New vehicle will improve transit service and air quality in all Disadvantaged Communities of Fresno County.

Contributing Sponsors (if applicable): None

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

BY: _____
David Cardenas, FCRTA Board Chair

Date: February 28, 2019



In partnership with the following public transit agencies:

Clovis Transit
 Fresno Area Express
 Fresno County Rural Transit Agency
 Fresno Economic Opportunities Commission

***Do you or someone you know have a public transit need
 that is not being met?***

2019 UNMET TRANSIT NEEDS—PUBLIC COMMENTS PROCESS

**The Fresno Council of Government's (FCOG)
 Social Services Transportation Advisory Council would like to hear from you!**

If you would like to provide comments on public transit needs in Fresno County,
 please attend one of the eight public meetings, or submit written comments.

MEETING DATES AND LOCATIONS:

Tuesday, February 19, 2019 - 5:30pm
West Side of Fresno County
 Firebaugh Community Center
 1655 13th Street, Firebaugh, CA 93630

Tuesday, February 26, 2019 - 5:30pm
Fresno Metropolitan Area
 Ted C. Wills Community Center
 770 San Pablo, Fresno, CA 93728

Tuesday, March 5, 2019 - 5:30pm
West Side of Fresno County
 Coalinga City Hall
 155 W. Durian Ave, Coalinga, CA 93210

Tuesday, March 12, 2019 - 5:30pm
Eastside of Fresno County
 Sanger City Hall
 1700 7th Street, Sanger, CA 93657

Thursday, February 21, 2019 - 5:30pm
Eastside of Fresno County
 Kingsburg City Hall
 1401 Draper Street, Kingsburg, CA 93631

Wednesday, February 27, 2019 - 5:30 pm
Fresno Metropolitan Area
 Pinedale Community Center
 7170 N. San Pablo Ave, Pinedale, CA 93650

Wednesday, March 6, 2019 - 5:30 pm
Fresno Metropolitan Area
 Center For New Americans
 4879 E. Kings Canyon Rd, Fresno CA 93727

Wednesday, March 13, 2019 - 5:30pm
Clovis Metropolitan Area
 Clovis Senior Center
 850 Fourth Street, Clovis, CA 93612

If you are unable to attend a meeting but would like to provide your comments, please see the section titled "How To Participate" on the back of this flyer.

All meeting rooms and restrooms are ADA accessible. Representatives or individuals with disabilities should contact Fresno COG at 559-233-4148, at least 3 days in advance of a meeting to request auxiliary aids and/or translation services necessary to participate in the public meeting.

BACKGROUND INFORMATION

What is the purpose of the unmet transit needs meetings?

The meetings provide opportunity for the public to identify all Fresno County “unmet transit needs” that are “reasonable to meet” within Fresno County (PUC 99401.5 (d)).

What is an “unmet transit need”?

An “unmet transit need” is an inadequacy in existing public transit service for persons recognized as transit dependent in Fresno County.

Who is “transit dependent”?

The “transit dependent” are those individuals who rely on public transit because they do not operate a vehicle because of youth, advanced age, mental or physical impairment or low income.

What is the purpose of the Social Services Transportation Advisory Council (SSTAC)?

The purpose of SSTAC is to receive public comment regarding transit service needs for the transit-dependent in Fresno County.

HOW TO PARTICIPATE

1. **Attend a public outreach meeting and/or public hearing and speak with transit agency representatives.**
2. **Submit a comment card at the meeting, providing as much detail as possible to describe the need you would like to have met.**
3. **If you are unable to attend a meeting, but would like to provide your comments, please mail or email your comments to:**

Bill Hyatt, SSTAC Chairman
Central Valley Regional Center, Inc.
4615 North Marty, Fresno, CA 93722
Email: comments@fresnocog.org

All comments must be received by Friday, April 5, 2019 at 5:00pm

4. **To receive more information about available transit and the unmet Transit Needs process, visit us on the web at this link:**

<https://www.fresnocog.org/project/public-transit-planning/>



En asociación con las siguientes agencias de transporte público:

Clovis Transit

Fresno Area Express

Fresno County Rural Transit Agency

Fresno Economic Opportunities Commission

¿Usted o alguien que conoce tiene una necesidad de transporte público que no se está cumpliendo?

**2019 NECESIDADES DE TRÁNSITO NO CUMPLIDAS -
-PROCESO DE COMENTARIOS PÚBLICOS**

¡El Consejo Consultivo de Transporte de Servicios Sociales
del Consejo de Gobiernos de Fresno (FCOG) desea escucharlo a usted!

Si desea proporcionar comentarios sobre las necesidades de transporte público en el condado de Fresno,
por favor asista a una de las ocho reuniones públicas comentarios, o presente por escrito

FECHAS Y LUGARES DE LAS REUNIONES:

Martes, 19 de Febrero, 2019 5:30pm
Lado Oeste del Condado de Fresno
Firebaugh Community Center
1655 13th Street, Firebaugh, CA 93630

Martes, 26 de Febrero, 2019 5:30pm
Área Metropolitana de Fresno
Ted C. Wills Community Center
770 San Pablo, Fresno, CA

Martes, 5 de Marzo 2019, 5:30pm
Lado Oeste del Condado de Fresno
Coalinga City Hall
155 W. Durian Ave. Coalinga, CA 93210

Martes, 12 de Marzo, 2019 5:30pm
Lado Este del Condado de Fresno
Sanger City Hall
1700 7th Street, Sanger, CA 93657

Jueves, 21 de Febrero, 2019 5:30pm
Lado Este del Condado de Fresno
Kingsburg City Hall
1401 Draper Street, Kingsburg, CA 93631

Miércoles, 27 de Febrero, 2019 5:30pm
Área Metropolitana de Fresno
Pinedale Community Center
7170 N. San Pablo Ave., Pinedale CA 93630

Miércoles, 6 de Marzo, 2019 5:30pm
Área Metropolitana de Fresno
Center for New Americans
4879 E. Kings Canyon Rd, Fresno, CA 93727

Miércoles, 13 de Marzo, 2019 5:30pm
Área Metropolitana de Clovis
Clovis Senior Center
850 Fourth Street, Clovis, CA 93612

Si no puede asistir a una reunión pero desea enviarnos sus comentarios, consulte la sección titulada "Cómo Participar" en la parte posterior de este folleto.

Todas las salas de reuniones y los baños tienen acceso ADA. Los representantes o individuos con discapacidades deben comunicarse con Fresno COG al 559-233-4148, al menos 3 días antes de una reunión para solicitar ayudas auxiliares y / o servicios de traducción para participar en la reunión pública.

INFORMACIÓN DE ANTECEDENTES

¿Cuál es el propósito de las reuniones de necesidades de tránsito no cumplidas?

Las juntas brindan oportunidad para que el público identifique todas las "necesidades de tránsito no cumplidas" del Condado de Fresno que sean "razonables de cumplir" en el Condado de Fresno (PUC 99401.5 (d)).

¿Qué es una "necesidad de tránsito no cumplida"?

Una "necesidad de tránsito no cumplida" es una insuficiencia en el servicio de transporte público existente para personas reconocidas como dependientes del tránsito en el condado de Fresno.

¿Quiénes son los "dependientes del tránsito"?

Los "dependientes del tránsito" son aquellas personas que dependen del transporte público porque no operan un vehículo debido a su juventud, edad avanzada, impedimento mental o físico o bajos ingresos.

¿Cuál es el propósito del Consejo Consultivo de Transporte de Servicios Sociales (SSTAC)?

El propósito de SSTAC es recibir comentarios públicos sobre las necesidades del servicio de tránsito para el dependiente del tránsito en el condado de Fresno.

COMO PARTICIPAR

1. **Asista a una reunión de alcance público y / o audiencia pública y hable con los representantes de la agencia de tránsito.**
2. **Presente una tarjeta de comentarios en la reunión, proporcionando tantos detalles como sea posible para describir la necesidad que le gustaría que se cumpla.**
3. **Si no puede asistir a una reunión, pero desea enviarnos sus comentarios, envíe sus comentarios por correo o por correo electrónico a:**

Bill Hyatt, SSTAC Chairman
Central Valley Regional Center, Inc.
4615 North Marty, Fresno, CA 93722
Email: comments@fresnocog.org

Todos los comentarios deben recibirse antes del Viernes 5 d Abril de 2019 a las 5:00pm

4. **Para recibir más información sobre el tránsito disponible y el proceso de necesidades de tránsito no cumplidas, visítenos en el internet en este enlace:**

<https://www.fresnocog.org/project/public-transit-planning/>



FCRTA Fresno County
Rural Transit Agency

Public Notice to Del Rey Residents: Del Rey Transit Service Hour and Rate Change

Del Rey Transit will now be offering Saturday service and changing the weekday service hours. The Saturday service will be offered for a three (3) month demonstration period beginning **April 1, 2019** to determine if ridership is adequate for Saturday service to become part of the permanent route schedule. The new schedule and fare rate beginning **April 1, 2019** is:

Monday – Friday 8:00am-4:00pm , Saturday 10:00am – 3:00pm

Del Rey to Sanger fare: \$1.00

Del Rey Intra-city fare \$0.50

We thank you for riding with us. Should you have any questions, please contact the Fresno County Rural Transit Agency.

Thank you,

Fresno County Rural Transit Agency

Moses Stites, General Manager

2035 Tulare Street, Suite 201

Fresno, California 93721

(559) 233-6789 x244

mstites@fresnocog.org

www.ruraltransit.org