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FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)  
MEETING AGENDA

Date: Thursday, February 22, 2018  
TIME: 5:30 P.M, AFTER the Fresno Council of Governments (FCOG) Meeting  
PLACE: FCOG/FCRTA Offices  
Sequoia Conference Room  
2035 Tulare Street, Suite 201  
Fresno, CA 93726  
(Corner of Tulare and Van Ness Ave. – above Club One  
Park in Underground Garage – Entrance off Tulare & Van Ness Ave.  
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,  
Up Elevator to Second Floor, Left to Sequoia Conference Room)

**Americans with Disabilities Act (ADA) Accommodation**

The Fresno COG/FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559) 233-4148 / (559) 233-6789 at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting/public hearing. If Fresno COG/FCRTA is unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

**AB 23 Requirement:** In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency , is \$50.00.

**1. ROLL CALL**

Public Presentation – This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

**2. ACTION ITEMS**

**A. Approve Executive Minutes of January 25, 2018 (Attachment)**

**B. Low Carbon Transit Operation Program Application for 6-8 ZEV Sedans**

**Summary:** Fresno County Rural Transit Agency (FCRTA) was recently notified of our annual funding allocation from the Low Carbon Transit Operations Program (LCTOP) through Caltrans. The allocation amount of \$265,518 will be used to purchase 6-8 electric sedans for operation in our Rural Transit Service Program. The balance of funds to complete the purchase will be approximately

\$80,000 match with Measure C funding. Attached are Resolution No. 2018-03 and No. 2018-04 for your review (**Attachment**).

**Action:** Staff recommends approval of Board Resolutions No. 2018-03 and No. 2018-04.

C. **Fresno County Rural Transit Agency Audit FY 2016-17**

**Summary:** FCRTA's FY 2016-17 financial and compliance audit details that FCRTA managed its operations according to funding covenants, within budget and includes no findings of noncompliance. The report satisfies federal and state funding agencies' requirements. Operating revenues were \$572,675; operating expenses were \$6,987,716; non-operating revenues were \$4,328,339; capital contributions were \$1,347,559 and total fund balances at year end decreased \$739,143 to \$10,521,206. The decrease in fund balance was budgeted to keep reserves at a nominal level. The unreserved fund balance remains unchanged at \$558,802. The fare revenue ratio of 11.68 percent (after depreciation adjustments) is in compliance with state Transportation Development Act (TDA) statutes of 10 percent; however, fare ratios have been decreasing over the past few years due to the decline in ridership. The 2016-17 FCRTA Audit is available for your review on the FCRTA website: [www.ruraltransit.org](http://www.ruraltransit.org)

**Action:** Staff recommends Board acceptance of the 2016-17 FCRTA Audit.

D. **Request for Proposal Procurement Protest Procedures**

**Summary:** The Board approved last month (January) the process to release a Request for Proposal (RFP) to contract out the existing services FCRTA currently provides. As a result of the RFP, a procurement protest procedure has been developed by TMTP Consulting for the resolution of any contract award protests. The procurement protest procedures will ensure uniform, timely, and equitable consideration of any complaints received by FCRTA concerning the service procurement process. This procedure will also be forwarded to Caltrans for acceptance upon Board Approval. Attached are the Procurement Protest Procedures for your review (**Attachment**).

**Action:** Staff recommends Board approval of proposed Procurement Protest Procedures.

E. **Amendment to the Current FCRTA FEOC Agreement**

**Summary:** FCRTA has an Amendment to the 2017-18 Agreement with Fresno Economic Opportunities Commission (FEOC) for the current contracted services. The amendment reflects changes to existing services (West Park Route which was added November 2017), edit of a date correction from 2016-17 to 2017-18, option for month-to-month extension beyond 6/30/18, and changes to CNG technician hours with one (1) less CNG fueling site requiring maintenance. Attached is the Amendment to the Current Agreement for your review (**Attachment**).

**Action:** Staff recommends approval of the Amendment to the Current Agreement.

3. **OTHER BUSINESS**

A. **Items from staff**

B. **Items from members**

4. **ADJOURNMENT**





FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

Executive Minutes

Thursday, January 25, 2018 at 7:30 PM before COG Policy Board Meeting  
COG Sequoia Conference Room  
2035 Tulare St., Suite 201, Fresno, CA 93721

Members Attending:

Mayor Nathan Vosburg, City of Coalinga  
Mayor Felipe Perez, City of Firebaugh  
Mayor Pro Tem Daniel Parra, City of Fowler  
Supervisor Sal Quintero, Fresno County  
Mayor Rey Leon, City of Huron  
Mayor Rhonda Armstrong, City of Kerman  
Council Member Bruce Blayney, City of Kingsburg  
Mayor Rolando Castro, City of Mendota  
Mayor Victor Lopez, City of Orange Cove  
Mayor Anita Betancourt, City of Reedley  
Mayor Frank Gonzalez, City of Sanger  
Mayor Pro Tem Amarpreet Dhaliwal, City of San Joaquin  
Mayor Pro Tem Scott Robertson, City of Selma

Moses Stites, General Manager  
Arthur Wille, County Counsel  
Jeaneen Cervantes, FCOG

Absent:

Mayor Alma Beltran, City of Parlier

**QUORUM:** At the start of the meeting there were 13 members present representing 100% of the population and there was a quorum to conduct business. (Coalinga, Firebaugh, Fowler, Fresno County, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Reedley, Sanger, San Joaquin, Selma)

1. ROLL CALL – Meeting called to order at 6:26 p.m.  
Public Presentation – This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on the Agenda.

Note: The public may also comment on any Agenda Item, as they are presented, prior to action by the FCRTA Board.

2. **ACTION ITEMS**
  - A. **Approve Executive Minutes of January 25, 2018 (Attachment)**

**A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY**  
The Cities of: Coalinga, Firebaugh, Fowler, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, Selma & Fresno County

A motion was made by Mayor Lopez (City of Orange Cove), seconded by Mayor Castro (City of Mendota)

**B. California Energy Commission Application for EV Units**

We are proposing an application to place 13 direct charging units – at all City Maintenance yards, Police Department Stations and City Halls. We already have the solar charging units at libraries and city halls in all 13 cities. This is a continuation of the electrification we are doing in Fresno County. The California Energy Commission (CEC) and Air Resources Board they all look favorably upon FCRTA's initiative to install electric charging units in the rural areas because we take the initiative to do that and they recognize the board's commitment toward this effort and they contacted us to apply. FCRTA will be installing, procurement, and permitting with Public Works staff to get this done very similar to solar charging units and we won't be using any staff time or your limited resources.

Staff is recommending approval of the submission of application upon completion it will come back for your review and pass it to your respective department heads.

A motion was made by Mayor Leon (City of Huron), seconded by Mayor Vosburg (City of Coalinga).

**C. Senate Bill 1 (SB1) State of Good Repair Application Submittal**

FCRTA is fortunate to be a recipient of approximately \$287,482 that we are proposing to apply this funding towards a new maintenance facility along with Part two (2) of this summary is transferring of \$2.1 million of capital reserve in our current budget which is at \$8+ million dollars capital reserve. We are requesting transferring this money from our Measure C allocation to augment Senate Bill 1 funds so we can construct a new Bus Maintenance Facility for approximately \$2.4 million.

Our current subcontractor has a facility, however it is too small, approximately 20,000 thousand square feet and only 2 bays, that we can hardly fit CNG buses or Blue Birds in the bays.

FCRTA will be getting (7) new electric buses 35' – 40' buses and will need height and depth so FCRTA requires a new facility as previously discussed before the board. It is our intention to locate the maintenance facility along the SR99 corridor for multiple reasons. The primary cities that are midpoint between east and west Fresno County and that FCRTA staff has in mind are the City of Fowler, City of Selma and or the City of Kingsburg.

Under direction from legal counsel there are certain stipulations with regards to acquisition of real property whether it is land and/or building and in consultation and guidance from legal counsel we will follow that process, however the three (3) locations are based on where the cities & member agencies are located and these three primary locations that would be ideal location equitably to Coalinga, Orange Cove, Firebaugh and all cities East and West.

FCRTA is the only transit agency in the county that has electric vehicles and charging stations. This would allow us to work with colleges and high schools students to develop a location or a program that they can undertake of electric vehicles and the electric charging facilities as well. There are four (4) electric vehicles that are in use and one located in the City of Fowler and is being charged at the City Yard and at the charging solar unit at the library.

Also included for approval are two Board resolutions. One is the FCRTA Maintenance Facility and the second is Measure C Capital Reserve Budget Transfer.



Mayor Pro Tem Robertson ( Selma) would like to know what is the process for applying or is there a RFP? Moses replied that he would check with legal counsel for guidance on this matter. Also, FCRTA was contacted by the Air District and they will be having funds totaling \$88 million for funding of infrastructure for CNG & electric fueling station. FCRTA will be a primary recipient to apply for these funds. Once we get the maintenance facility infrastructure in we will be able to apply for the fueling stations and one of this three (3) cities would be the recipient to operate the fueling station as FCRTA does not desire to operate the fueling station, we would enter into an agreement with the City to operate it on-site.

Chairperson Dhaliwal asked if the criteria of coming up with this 3 (three) cities is a logistics based?

Moses responded that it is logistic based in the location, geographic location of the proximity of Fresno County because we do have 13 incorporated cities east and west it seems appropriate to propose it along that Golden State corridor.

Council Member Blayney (Kingsburg) – Asked about the timeframe? Moses responded should be around July 1<sup>st</sup> or September 1<sup>st</sup> of this year.

A motion was made by Mayor Lopez (Orange Cove) and second by Mayor Leon (Huron).

D. **Request for Proposals Consultant Selection and RFP Timeframe/Scope of Services**

FCRTA has been expanding the program for a number of years and the services that we provide are due for updating as the current contractor is a community based organization and have been doing it since 1983, however in our professional transit opinion based on a significant number of customer incidents, concerns and complaints, it's time to look at some other perspective transit companies at operating the current system. We have expanded our fleet with new technology, CNG vehicles and getting into electric vehicles.

Driver shortage is a significant issue and there are a lot of things we really need to look beyond and address before we get into a situation where our back is against the wall and then we're in a predicament that we're looking back and saying we should have looked at other options. I've mentioned some of the concerns that have been brought to my attention by passengers that have called me directly. I've had to apologize to Mayor Roman (Kingsburg) the last two board meetings because of residents calling with serious complaints.

Moses stated, he had received a complaint from Linda Boyk from Selma crying because two weeks ago she just had cataract surgery and was in front of Wal-Mart waiting for the bus and a transit bus just pass her by and no one picks her up for over an hour. This is not the first time as it is a frequent occurrence.

The resources are not there and management has turned over and I believe we have outgrown the social service agency that provides our current transit service. We need to stand alone as a transit agency and provide the services that your residents and our passengers deserve because the complaints are ever increasing. Before anything significant or catastrophic occurs, we need to entertain the RFP. The RFP the request for services is broken into three areas. We contacted several transit agencies and had a meet and greet to see if anyone would be interested in the contract and we had 7 (seven) prospective providers plus our existing provider show up.

The RFP is broken into three areas: Maintenance , Inter-City Routes – the Rural routes coming into Fresno and Intra-City Routes - Some cities have 1-4 vehicles per day servicing the city.

We are proposing to put the RFP out to a consultant (TPTM) so that any one agency can bid on on one, two or all three of these services. The other option is that any of the other member agencies can also consider operating any of these services, depending on your individual city resources and staff.



Lastly, FCRTA can technically operate the service as an option. I think we need to examine those as we progress. The three cities that are not included in this bid process are Coalinga, Kerman and Reedley. These cities can have the new prospective transit company run their system as well if they desire.

The Rural Transit Agency from Fresno County is growing and expanding getting a lot of opportunities from State, Local and Federal agencies that are recognizing our efforts serving all of our communities because a lot of counties are not that resourceful.

Mayor Dhaliwal (San Joaquin): What function can they do all three? Moses response the other part of this is FCRTA owns the vehicles pays insurance, fuel, shuttle service and coordinates the CHP Inspections.

We are contracting for dispatching and contracting for drivers. As we continue to grow and expand we are adding 2 (two) express routes which are Coalinga to Fresno and Orange Cove to Fresno in which we will be using electric buses.

Mayor Vosburg (Coalinga) is the current contractor bidding? Moses response yes, they are bidding. How much does Coaling pay for service? Moses response approximately \$100,000 for inter-city and \$100,000 for Intra-City. City is getting reimbursed to operate these two routes.

Mayor Dhaliwal (San Joaquin) Does EOC do the three contracts and how much is each contract – Maintenance is approximately \$677,000, In-City in \$516,000 and Intra-City \$1.4 million and does not include Kerman, Coalinga or Reedley.

In the Maintenance facility we are planning to have a dispatch center – FCRTA owns the software and tablets for the automated dispatching that we currently have on all vehicles.

Mayor Dhaliwal (San Joaquin) – It's a strategic decision for us to take a new direction I take something very important that we have to be very tough as to how we take direction from this point on. But I do want to make a point that there are some practical issues that Moses is trying to resolve and I know that first hand I had a family member that was put on hold for three hours with the current service provider. That is unacceptable and we have to do better than that.

Moses has had ongoing discussion with management and I brought the issue of a Kingsburg resident not getting her hot meal when she called dispatch to notify them she missed her bus dispatcher told her thank you for calling, I'll cancel your ride.

Management response to me was one complaint out of 960 is not bad. Moses stated that was unacceptable, as one complaint is to many for any of our passengers.

Mayor Leon (Huron) – How many phone calls have there been where the experience was the same? I feel the service provider staff is very comfortable and Moses has done all he can.

Mayor Dhaliwal (San Joaquin) I think the competition does bring the best out of everybody.

A motion was made by Council Member Blayney (Kingsburg) and second by Mayor Pro Tem Robertson (Selma)

### 3. INFORMATION/DISCUSSION

#### A. WEST PARK COMMUNITY TRANSIT ROUTE UPDATE

FCRTA started the West Park Community on November 13, 2017 I would like to give you an update regarding the ridership and farebox. The attachments on your agenda will show that from November 13 thru December 13, 2017 they only had 1.32 % on farebox and cost per passenger was \$119.68. December 14, 2017 thru January 13, 2018 they had 2.22% farebox and cost per passenger was \$89.99. In total for three months farebox is 1.76% and cost per passenger is \$102.45.

As you are all aware we have to meet the 10% farebox in order to continue the service beyond May 11, 2018. When we met with the community of West Park and handed out the survey they specified there was an overwhelming need and support for public transit. As you can see with the above numbers they are not meeting the criteria of 10% farebox or ridership. They need to think about something else besides public transit a van pool program, rideshare or volunteer program for their community. When we went through the hearing for the Unmet Needs in June 2017 which we will go through again in June of 2018 you have to ask yourself the stewardship and financial feasibility of operating a system like this and whether we do it for six months or three months, and if we should incur any additional expenses if we're not getting the ridership. There are approximately 130 residences north of Jensen and near Saber Market. Out of the 130 residences there are approximately 600-1000 people that reside in those residences. Our commitment to operate this demonstration public transit route ends May 11, 2018 and we will honor that. Mayor Leon (Huron) - Informed the board that Transformative Planning Committee will be getting funds to help communities like West Park with the zip code of 93726 and 93721. Mayor Leon (Huron) also applaud for providing the service to West Park but if it doesn't it doesn't work.

Staff advised the Board that we will continue to work with the West Park Community. I want to bring you up to date will be having another Unmet Needs meeting in June 2018. In the last Unmet Needs meeting Mayor Dhaliwal (San Joaquin) brought up Lanare they ran the service for 12 months it cost FCRTA \$50,000 to \$60,000 to transport 2 persons from Lanare to Riverdale 5 days a week.

Mayor Armstrong (Kerman) asked Moses if he will provide them with the information in June to refresh their memories. Moses replied yes, I will provide the Board with the West Park ridership and farebox information every 2 months.

Mayor Vosburg (Coalinga) Listening to Lanare & West Park situation maybe change the tactics what your requirements are what is the numbers as to how many places have been successful as to how many have not been successful?

Moses response however, we are under constraints from State guidelines based on Unmet Needs and allocation of transportation funds also the MPO annual Unmet Needs process. If we decided not to address this as Unmet Needs there could be litigation which could hold up streets and roads for your jurisdiction and all other jurisdiction in Fresno County.

Mayor Dhaliwal (San Joaquin) Advocates get involved to help the communities..

4. **ITEMS FROM STAFF**

- A. Moses apologized to the City of Selma for the incident that happens with Linda Boyk.
- B. Mayor Vosburg (Coalinga) highly appreciates Moses for his work. Mayor said the City of Coalinga is ready for electric buses.

**ADJOURNMENT at 7:18 p.m.**

A motion was made by Mayor Lopez (Orange Cove) seconded by Mayor Castro (Mendota).

Respectfully Submitted,



Moses Stites  
General Manager





**RESOLUTION # 2018-03**

**AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

**WHEREAS**, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the FCRTA wishes to delegate authorization to execute these documents and any amendments thereto to Moses Stites, General Manager.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that *Moses Stites, General Manager*, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER**

**BY:** \_\_\_\_\_  
**Amarpreet Dhaliwal, FCRTA Board Chair**

**Date:** February 22, 2018





**RESOLUTION # 2018-04**

**AUTHORIZATION FOR THE EXECUTION OF THE  
THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT:  
ACQUISITION OF 6-8 ELECTRIC SEDANS--\$265,518**

**WHEREAS**, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the FCRTA wishes to implement the LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the FCRTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2017-18 LCTOP funds:

*Project Name; Acquisition of Six to Eight Electric Sedans*

*Amount of LCTOP funds requested: \$265,518.00*

*Short description of project: Acquisition of Six to Eight Electric Sedans for operation in FCRTA service areas.*

*Contributing Sponsors (if applicable): None*

**AGENCY BOARD DESIGNEE:** MOSES STITES, GENERAL MANAGER

**BY:** \_\_\_\_\_  
**Amarpreet Dhaliwal, FCRTA Board Chair**

**Date:** February 22, 2018





FRESNO COUNTY RURAL TRANSIT AGENCY

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ANNUAL FINANCIAL REPORTS

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FOR THE YEARS ENDED  
JUNE 30, 2017 AND 2016

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## FINANCIAL SECTION

INDEPENDENT AUDITORS' REPORT

The Board of Directors  
Fresno County Rural Transit Agency  
Fresno, California

***Report on Financial Statements***

We have audited the accompanying financial statements of the business-type activities of the Fresno County Rural Transit Agency, as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Fresno County Rural Transit Agency's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

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## INDEPENDENT AUDITORS' REPORT (CONTINUED)

### *Auditors' Responsibility (Continued)*

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Fresno County Rural Transit Agency, as of June 30, 2017 and 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## INDEPENDENT AUDITORS' REPORT (CONTINUED)

### ***Other Matters (Continued)***

#### ***Other information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Fresno County Rural Transit Agency's basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 30, 2018, on our consideration of the Fresno County Rural Transit Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fresno County Rural Transit Agency's internal control over financial reporting and compliance.

*Dedekian, George, Small & Markarian*

Dedekian, George, Small & Markarian  
Accountancy Corporation  
January 30, 2018



FRESNO COUNTY RURAL TRANSIT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2017 AND 2016

The following discussion and analysis of the financial performance and activity of the Fresno County Rural Transit Agency Basic Financial Statements provides an introduction and understanding of the basic financial statements of the Fresno County Rural Transit Agency (FCRTA). This discussion has been prepared by management and should be read in conjunction with the financial statements and the notes thereto, which follow this section.

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FCRTA is a voluntary association of the County of Fresno and 13 incorporated cities in Fresno County established on September 27, 1979, under a joint exercise of power agreement to provide public transit service for the rural areas consistent with the Regional Transportation Plan for Fresno County.

FCRTA currently operates an active fixed route and demand responsive bus fleet of ninety. FCRTA has no direct employees and contracts for all management and transit operations functions. FCRTA also reimburses various member agencies for expenditures incurred providing transit service. FCRTA receives funds primarily from the Transportation Development Act (TDA), which is a ¼ cent sales tax administrated by the Fresno Council of Governments, State Transit Assistance (STA), transit fares and federal, state and local grants.

### **The Financial Statements**

FCRTA's basic financial statements include (1) the Statement of Net Position, (2) the Statement of Revenues, Expenses, and Changes in Net Position, (3) the Statement of Cash Flows and (4) the Notes to the Financial Statements. The financial statements are prepared in accordance with accounting principles generally accepted in the United States of America.

The Statement of Net Position reports assets, liabilities, and the difference between the two as net position. The entire equity section is combined to report total net position and is displayed in three components - invested in capital assets, net of related debt; restricted net position; and unrestricted net position.

The net position component *invested in capital assets, net of related debt*, consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings attributable to the acquisition, construction, or improvements of those assets.

*Restricted net position* consists of assets where constraints on their use are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

*Unrestricted net position* consists of net position that do not meet the definition of restricted or invested in capital assets, net of related debt.

FRESNO COUNTY RURAL TRANSIT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
JUNE 30, 2017 AND 2016

**The Financial Statements (Continued)**

The Statement of Revenues, Expenses, and Changes in Net Position is reported using the accrual basis of accounting. Under this method, revenues are reported when earned and expenses are reported when incurred, regardless of when cash is received or paid. Revenues and expenses are categorized as either operating or non-operating based upon definitions provided by the Governmental Accounting Standards Board.

**Financial Highlights**

- Total net position of FCRTA was \$10,521,206 and consisted of capital assets, net of related debt, of \$9,962,404; and unrestricted net position of \$558,802.

Net position decreased \$739,143 during fiscal year 2017. The net position from business-type activities was unchanged.

- Total capital assets, net of accumulated depreciation, was \$9,962,404 at June 30, 2017, representing a decrease of \$739,143 from June 30, 2016. The decrease in capital assets was primarily the result of the excess of depreciation expense over assets purchased during the year.

**Statement of Net Position**

The Statement of Net Position provides a measure of the financial health of an entity at a specific date in time (i.e., year-end). A summary of FCRTA's Statement of Net Position for Business-Type Activities as of June 30, 2017, with comparative totals as of June 30, 2016 is as follows:

<b>Statements of Net Position Business-Type Activities As of June 30, 2017 and 2016</b>		
	2017	2016
<b>Assets:</b>		
Current and Other Assets	\$ 14,239,568	\$ 13,911,093
Capital Assets (Net of Depreciation)	9,962,404	10,701,547
Total Assets	24,201,972	24,612,640
<b>Liabilities:</b>		
Current and Other Liabilities	13,680,766	13,352,291
<b>Net Position:</b>		
Invested in Capital Assets, Net of Related Debt	9,962,404	10,701,547
Unrestricted	558,802	558,802
Total Net Position	\$ 10,521,206	\$ 11,260,349

FRESNO COUNTY RURAL TRANSIT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
JUNE 30, 2017 AND 2016

**Statement of Net Position (Continued)**

Business-type activities include FCRTA's Enterprise Fund operations. These operations are highly capital intensive, devoting a significant portion of their financial resources to the maintenance and replacement of major capital equipment and facilities. This is evidenced by the higher proportion of capital assets to total assets. In fact, of the \$24,201,972 in total assets as of June 30, 2017, \$9,962,404 (41%) relate to capital assets.

All categories of net position have a positive balance, which means that, as a whole, the individual fund comprising the business-type activities has sufficient current assets to satisfy current liabilities and still have assets remaining for discretionary spending. In short, the business-type activities are in excellent financial condition.

The make-up of net position, however, changed significantly from the prior year. Net position invested in capital assets decreased by \$739,143 while unrestricted net position remains unchanged. The enterprise fund invested \$1,347,559 in capital assets during the year. However, though the enterprise fund invested \$1,347,559, depreciation expense of \$2,086,702 caused a decrease in net position invested in capital to be \$739,143.

**Statement of Revenues, Expenses, and Changes in Net Position**

The Statement of Revenues, Expenses, and Changes in Net Position provide details of how net position changed from the beginning of the year to the end of the year, and whether net position increased or decreased. Thus, it indicates whether FCRTA as a whole is better off at June 30, 2017 than it was at June 30, 2016.

A summary of FCRTA's Statements of Revenues, Expenses, and Changes in Net Position for fiscal year ended June 30, 2017, with comparative totals for the year ended June 30, 2016 is as follows:

<b>Statements of Revenues, Expenses, and Changes in Net Position</b>		
<b>Business-Type Activities</b>		
<b>Fiscal Years Ended June 30, 2017 and 2016</b>		
	2017	2016
<b>Revenues:</b>		
Program Revenues	\$ 6,090,722	\$ 8,728,149
General Revenues	157,851	158,752
Total Revenues	6,248,573	8,886,901
<b>Expenses:</b>		
Program Expenses	6,987,716	6,449,236
Changes in Net Position	(739,143)	2,437,665
Net Position – Beginning	11,260,349	8,822,684
Net Position – Ending	\$ 10,521,206	\$ 11,260,349

FRESNO COUNTY RURAL TRANSIT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
JUNE 30, 2017 AND 2016

**Statement of Revenues, Expenses, and Changes in Net Position (Continued)**

The largest revenue categories listed on the Statements of Revenues, Expenses, and Changes in Net Position are state and local operating assistance derived from Transportation Development Act and Measure "C" revenues, and federal operating assistance derived from Federal Transportation Administration operating grants.

The largest operating expense category is contractual purchased transportation service (31%). Maintenance and repair constitute 8% of FCRTA's operating expense and salary and benefit reimbursement to members for providing transit service make up another 11%. The remaining operating expenses include administrative reimbursements, fuel, utilities, insurance, depreciation and miscellaneous.

**Statement of Cash Flows**

The Statement of Cash Flows provides detailed information about the cash received in the fiscal year and the uses of the cash received. This is the only cash-basis financial statement presented and it reconciles cash receipts and cash expenditures to the beginning and ending cash on hand.

Most of the cash received by FCRTA during the fiscal year was from capital and operating grants; most of the cash expenses were for operating expenses.

**Capital Assets**

FCRTA's capital assets by class and by type of activity are summarized below:

Schedules of Capital Assets Business Type Activities (Net of Accumulated Depreciation) June 30, 2017 and 2016		
	2017	2016
Capital Grant Funded	\$ 9,962,404	\$ 10,701,547

It is important to note that the capital assets are reported at historical cost, net of accumulated depreciation. These amounts do not represent the market value or replacement cost of FCRTA assets, which would be significantly higher. Historical cost is used, pursuant to accounting standards, to provide an objective basis for reporting capital assets.

Additional information on FCRTA's capital assets can be found in Note 4 of notes to the financial statements.



FRESNO COUNTY RURAL TRANSIT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
JUNE 30, 2017 AND 2016

**Economic Factors and Next Year's Budget/Program**

FCRTA's main source of operating funds comes from the Local Transportation Fund and Measure "C", both of which are derived from local sales tax. FCRTA also receives Section 5311 federal operating assistance from the Federal Transit Administration. The federal funds did not significantly decrease during the recent economic downturn, and local sales taxes appear to have bottomed out and are now increasing. FCRTA has adequate reserves set aside to continue operations and replace rolling stock.

**Contacting FCRTA's Financial Management**

The FCRTA Basic Financial Statements are designed to provide FCRTA's Board of Directors, management, creditors, legislative and oversight agencies, citizens and customers with an overview of FCRTA's finances and to demonstrate its accountability for funds received. For additional information about this report, please contact Les Beshears, Finance Director, Fresno County Rural Transit Agency, 2035 Tulare Street, Suite 201, Fresno, California 93721.

## BASIC FINANCIAL STATEMENTS

FRESNO COUNTY RURAL TRANSIT AGENCY  
STATEMENTS OF NET POSITION  
JUNE 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
Assets:		
Current assets:		
Cash	\$ 11,800,465	\$ 10,889,011
Receivables:		
Intergovernmental	1,574,262	2,170,671
Interest	43,431	34,975
Other	467,934	439,398
Prepaid insurance	<u>353,476</u>	<u>377,038</u>
Total current assets	<u>14,239,568</u>	<u>13,911,093</u>
Non-Current assets:		
Capital assets	21,112,293	19,764,734
Accumulated depreciation	<u>(11,149,889)</u>	<u>(9,063,187)</u>
Total non-current assets	<u>9,962,404</u>	<u>10,701,547</u>
Total assets	<u>24,201,972</u>	<u>24,612,640</u>
Liabilities:		
Accounts payable	943,022	744,631
Due to members and other governmental entities	147,598	472,763
Deferred revenues	<u>12,590,146</u>	<u>12,134,897</u>
Total liabilities	<u>13,680,766</u>	<u>13,352,291</u>
Net position:		
Invested in capital assets, net of related debt	9,962,404	10,701,547
Unrestricted	<u>558,802</u>	<u>558,802</u>
Total net position	<u><u>\$ 10,521,206</u></u>	<u><u>\$ 11,260,349</u></u>

The accompanying notes are an integral part of these financial statements.

FRESNO COUNTY RURAL TRANSIT AGENCY  
STATEMENTS OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION  
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
Operating revenue:		
Fare revenues	\$ 572,675	\$ 574,987
Other revenues	<u>-</u>	<u>27,459</u>
Total operating revenues	<u>572,675</u>	<u>602,446</u>
Operating expenses:		
Salaries and employee benefits reimbursements	798,676	715,578
Administrative services reimbursements	462,317	462,310
Fuel and lubricants	389,913	329,525
Maintenance and repairs	565,099	582,252
Utilities	82,979	74,716
Purchased transportation	2,176,524	2,247,476
Casualty and liability insurance	401,557	347,271
Miscellaneous expenses	23,949	50,985
Depreciation	<u>2,086,702</u>	<u>1,639,123</u>
Total operating expenses	<u>6,987,716</u>	<u>6,449,236</u>
Operating loss	<u>(6,415,041)</u>	<u>(5,846,790)</u>
Non-operating revenues:		
Interest revenue	157,851	158,752
State and local operating assistance	2,545,705	2,310,507
Federal operating assistance	<u>1,624,783</u>	<u>1,765,867</u>
Total non-operating revenues	<u>4,328,339</u>	<u>4,235,126</u>
Capital contributions	<u>1,347,559</u>	<u>4,049,329</u>
Changes in net position	(739,143)	2,437,665
Total net position, beginning	<u>11,260,349</u>	<u>8,822,684</u>
Total net position, ending	<u><u>\$ 10,521,206</u></u>	<u><u>\$ 11,260,349</u></u>

The accompanying notes are an integral part of these financial statements.



FRESNO COUNTY RURAL TRANSIT AGENCY  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
Cash flows from operating activities:		
Receipts from customers and users	\$ 544,139	\$ 577,377
Payments to suppliers	(4,205,550)	(3,892,288)
Payments to employees	(798,676)	(715,578)
Net cash used in operating activities	<u>(4,460,087)</u>	<u>(4,030,489)</u>
Cash flows from noncapital financing activities:		
Operating grants received	<u>4,398,651</u>	<u>4,439,792</u>
Net cash provided by noncapital financing activities	<u>4,398,651</u>	<u>4,439,792</u>
Cash flows from investing activities:		
Interest received	<u>149,395</u>	<u>158,402</u>
Net cash provided by investing activities	<u>149,395</u>	<u>158,402</u>
Cash flows from capital and related financing activities:		
Grant funds received for property and equipment acquisition	2,171,054	4,488,250
Acquisitions of property and equipment	<u>(1,347,559)</u>	<u>(4,049,329)</u>
Net cash provided by capital and related financing activities	<u>823,495</u>	<u>438,921</u>
Net increase in cash	911,454	1,006,626
Cash at beginning of year	<u>10,889,011</u>	<u>9,882,385</u>
Cash at end of year	<u><u>\$ 11,800,465</u></u>	<u><u>\$ 10,889,011</u></u>
Reconciliation of operating loss to net cash used in operating activities		
Operating loss	<u>\$ (6,415,041)</u>	<u>\$ (5,846,790)</u>
Adjustments to reconcile operating loss to net cash used in operating activities		
Depreciation	2,086,702	1,639,123
Changes in operating assets and liabilities:		
Increase in other receivables	(28,536)	(25,069)
Decrease (increase) in prepaid expenses	23,562	(78,026)
Increase in accounts payable	198,391	22,672
Increase (decrease) in due to members and other governmental entities	<u>(325,165)</u>	<u>257,601</u>
Total adjustments	<u>1,954,954</u>	<u>1,816,301</u>
Net cash used in operating activities	<u><u>\$ (4,460,087)</u></u>	<u><u>\$ (4,030,489)</u></u>

The accompanying notes are an integral part of these financial statements.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017 AND 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Scope of Financial Reporting Entity

The Fresno County Rural Transit Agency ("FCRTA") is a voluntary association of local governments formed on September 27, 1979 by the County of Fresno and 13 rural area incorporated cities within the County. The purpose of the organization is to provide a "Joint Powers Agency" to own, operate, and maintain a coordinated public transportation system within the County of Fresno. Each member agency provides for the operation of a public transportation system within its jurisdiction.

b. Basis of Accounting Presentation

FCRTA is accounted for as a Business-Type Activity, as defined by Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – Management's Discussion & Analysis – for State and Local Governments* and its financial statements are presented on the accrual basis of accounting. Under this method, revenues are recognized when they are earned, and expenses are recognized when they are incurred.

c. Implementation of New Pronouncements

Government Accounting Standards Board Statement No. 74

In June 2015, GASB issued Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. The objective of this statement is to improve the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external reports of state and local governmental OPEB plans for making decisions and assessing accountability. This statement replaces Statement No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in Statement No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, as amended, Statement No. 43, and Statement No. 50, *Pension Disclosures*. The requirements of this statement were considered but had no effect on FCRTA's current fiscal year.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

c. Implementation of New Pronouncements (Continued)

Government Accounting Standards Board Statement No. 77

In August 2015, GASB issued Statement No. 77, *Tax Abatement Disclosures*. Financial statements prepared by state and local governments in conformity with generally accepted accounting principles provide citizens and taxpayers, legislative and oversight bodies, municipal bond analysts, and others with information they need to evaluate the financial health of governments, make decisions, and assess accountability. This information is intended, among other things, to assist these users of financial statements in assessing (1) whether a government's current-year revenues were sufficient to pay for current-year services (known as interperiod equity), (2) whether a government complied with finance-related legal and contractual obligations, (3) where a government's financial resources come from and how it uses them, and (4) a government's financial position and economic condition and how they have changed over time. The requirements of this statement were considered but had no effect on FCRTA's current fiscal year.

Government Accounting Standards Board Statement No. 78

In December 2015, GASB issued Statement No. 78, *Pensions Provided Through Certain Multiple-Employer Defined Benefit Pension Plans*. This Statement amends the scope and applicability of Statement 68 to exclude pensions provided to employees of state or local governmental employers through a cost-sharing multiple-employer defined benefit pension plan that (1) is not a state or local governmental pension plan, (2) is used to provide defined benefit pensions both to employees of state or local governmental employers and to employees of employers that are not state or local governmental employers, and (3) has no predominant state or local governmental employer (either individually or collectively with other state or local governmental employers that provide pensions through the pension plan). This Statement establishes requirements for recognition and measurement of pension expense, expenditures, and liabilities; note disclosures; and required supplementary information for pensions that have the characteristics described above. The requirements of this statement were considered but had no effect on FCRTA's current fiscal year.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

c. Implementation of New Pronouncements (Continued)

Government Accounting Standards Board Statement No. 79

In December 2015, GASB issued Statement No. 79, *Certain External Investment Pools and Pool Participants*. This Statement addresses accounting and financial reporting for certain external investment pools and pool participants. Specifically, it establishes criteria for an external investment pool to qualify for making the election to measure all of its investments at amortized cost for financial reporting purposes. An external investment pool qualifies for that reporting if it meets all of the applicable criteria established in this Statement. The requirements of this statement were considered but had no effect on FCRTA's current fiscal year.

Government Accounting Standards Board Statement No. 80

In January 2016, GASB issued Statement No. 80, *Blending Requirements for Certain Component Units – an Amendment of GASB Statement No. 14*. The objective of this Statement is to improve financial reporting by clarifying the financial statement presentation requirements for certain component units. This Statement amends the blending requirements established in paragraph 53 of Statement No. 14, *The Financial Reporting Entity*, as amended. The requirements of this statement were considered but had no effect on FCRTA's current fiscal year.

Government Accounting Standards Board Statement No. 82

In March 2016, GASB issued Statement No. 82, *Pension Issues – an Amendment of GASB Statements No. 67, No. 68, and No. 73*. The objective of this Statement is to address certain issues that have been raised with respect to Statements No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The requirements of this statement were considered but had no effect on FCRTA's current fiscal year.



FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

d. Use of Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

e. Basis of Accounting

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The financial statements distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with ongoing operations. The principal operating revenues of FCRTA are charges to customers for services. Operating expenses include the cost of services, administrative expenses, and the depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Intergovernmental revenues (primarily grants), which are received as reimbursement for specific purposes or projects, are recognized based upon the expenditures recorded. Intergovernmental revenues, which are usually unrestricted as to use and are revocable only for failure to meet prescribed compliance requirements, are reflected as revenues at the time of receipt or earlier, if they meet the availability criterion.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

e. Basis of Accounting (Continued)

FCRTA receives grants from the Federal Transit Administration (FTA) and other agencies of the U.S. Department of Transportation, state, and local transportation funds for the acquisition of transit-related equipment and improvements. Prior to July 1, 2001, capital grants were recognized as donated capital to the extent that project costs under the grant had been incurred. Capital grant funds earned, less amortization equal to accumulated depreciation of the related assets, were included in contributed capital. As required by GASB No. 33, *Accounting and Financial Reporting for Non-exchange Transactions*, as amended by GASB No. 36, *Recipient Reporting for Certain Shared Non-exchange Revenues*, FCRTA changed its method of accounting for capital grants from capital contributions to reserved non-operating revenues. In accordance with GASB No. 33 and 36, capital grants are required to be included in the determination of net income resulting in a decrease in net revenue of \$1,347,559 for the fiscal year ended June 30, 2017.

When both restricted and unrestricted net assets are available, unrestricted resources are used only after the restricted resources are depleted.

f. Cash

In accordance with the Joint Powers Agreement, under which FCRTA is governed, all cash is deposited with the Fresno County Auditor-Controller/Treasurer. FCRTA's cash is held within Fresno County's cash and investment pool, which is managed by the Auditor-Controller/Treasurer as authorized by the County's investment policy.

For purposes of the Statement of Cash Flows, FCRTA considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. All cash and investments are pooled with FCRTA's pooled cash and investments.

g. Capital Assets

Purchases of capital assets, consisting of transit vehicles and related equipment, are capitalized at cost at the time of the purchase. Capital assets purchased with federal or state capital grants are recorded as additions to capital assets, with the offset recorded as additions to contributed capital. Capital assets are defined by FCRTA as assets with an estimated useful life in excess of one year and an initial individual cost of \$1,000 or more.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

h. Depreciation

Depreciation is allowed as an expense on non-grant acquired assets. Depreciation expense on contributed capital assets is amortized against related contributed capital. Depreciation expense is calculated using the straight-line method over the estimated useful life of the asset, ranging from 3 to 10 years.

i. Operating Expenses

FCRTA, in fulfilling its purpose of providing rural public transportation service, incurs three basic types of expenses: (1) reimbursement of rural public transportation expenses, which typically include salaries, wages, operating supplies, services and insurance, incurred by three member cities (the cities of Coalinga, Kerman, and Reedley) who provide partial rural transportation services; (2) purchased transportation costs in which FCRTA contracts with subcontractors to provide their own rural transportation services; and (3) reimbursement of administrative expenses incurred by the Fresno Council of Governments for the benefit of FCRTA, such as salaries and benefits, administration, legal and audit fees, and insurance.

j. Funding Sources

The following is a summary of the funding sources for transit projects:

*Federal Grants*

**FTA** The Federal Transit Administration (FTA) revenues provide funding for transit related programs in a variety of areas. FTA funds generally require a match from state or local funds. These funds provide revenue for eligible planning, acquisition, construction, cost-effective lease, improvement, maintenance of equipment and facilities, capital, operating expenses, and paratransit activities, needed to provide efficient and coordinated public transportation service in both urbanized and non-urbanized areas.

*State Grants*

**TDA** The Transportation Development Act (TDA) provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance Fund (STA). These funds are for the development and support of public transportation needs that exist in California and are allocated to areas of each county based on population, taxable sales and transit performance.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

j. Funding Sources (Continued)

State Grants (Continued)

- Prop. 1B** Proposition 1B (The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006), includes the creation of the Public Transportation Modernization, Improvements, and Service Enhancement Account (PTMISEA). Capital projects eligible for funding by PTMISEA include rehabilitation, safety or modernization improvements; capital service enhancements or expansion; bus rapid transit improvements; and rolling stock procurement, rehabilitation or replacement.
- CTAF** The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 includes the creation of the California Transit Assistance Fund (CTAF). Capital projects eligible for funding by CTAF provide increased protection against security or safety threat.
- LCTOP** The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.
- SJVAPCD** The San Joaquin Valley Air District is a public health agency that sets control measures in areas where pollution exceeds standards. The District receives Federal and State grants annually from the California Air Resources Board and the United States Environmental Protection Agency. Other funding sources are DMV Fees, Stationary sources and Permit Fees.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

j. Funding Sources (Continued)

Local

**Measure “C”** Measure “C” is a ½ cent sales tax approved by the voters of Fresno County to fund local transportation projects.

2. CASH AND INVESTMENTS

Investments Authorized by the California Government Code and FCRTA’s Investment Policy

The table below identifies the investment types that are authorized for FCRTA by the California Government Code (or FCRTA’s Investment Policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or FCRTA’s investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Bills, Notes and Bonds	5 Years	None	None
U.S. Government Agency Obligations	5 Years	None	None
Banker’s Acceptances	180 Days	None	None
Commercial Paper	270 Days	None	None
Negotiable Certificates of Deposit	13 Months	None	None
Non-negotiable Certificates of Deposit	13 Months	None	None
Repurchase Agreements	Overnight	None	None
Local Agency Investment Fund (LAIF)	5 Years	None	None
Medium-Term Notes	5 Years	None	None
Mutual Funds	5 Years	None	None
Mortgage-Backed Securities	5 Years	None	None

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.



FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

2. CASH AND INVESTMENTS (CONTINUED)

Disclosures Relating to Interest Rate Risk (Continued)

Information about the sensitivity of the fair values of FCRTA's investments to market interest rate fluctuations is provided by the following table that shows the distribution of FCRTA's investments by maturity:

Investment Type	Amount	Remaining Maturity (in Months)			
		12 Months or Less	13 to 24 Months	25 to 60 Months	More Than 60 Months
County Investment Pool	\$11,800,465	\$11,800,465	\$ -	\$ -	\$ -
Total	\$11,800,465	\$11,800,465	\$ -	\$ -	\$ -

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, FCRTA's investment policy, and the actual rating as of year-end for each investment type. The column marked "exempt from disclosure" identifies those investment types for which GASB No. 40 does not require disclosure as to credit risk:

Investment Type	Amount	Minimum Legal Rating	Exempt From Disclosure	Rating as of Year End	
				AAA	Not Rated
County Investment Pool	\$11,800,465	N/A	\$11,800,465	\$ -	\$11,800,465
Total	\$11,800,465	N/A	\$11,800,465	\$ -	\$11,800,465

Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools. The County of Fresno issues a financial report that includes custodial credit risk disclosures for the County Investment Pool. The report may be obtained by writing to the Office of the Auditor-Controller/Treasurer-Tax Collector, 2281 Tulare Street, Fresno, California 93721.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

3. INTERGOVERNMENTAL RECEIVABLES

Individual receivables from governmental entities related to grants as of June 30, 2017 and 2016 consist of the following:

	<u>2017</u>	<u>2016</u>
Fresno Council of Governments - LTF	\$ 86,152	\$ 618,305
Fresno Council of Governments - STA	-	-
Caltrans - FTA Section 18	<u>1,488,110</u>	<u>1,552,366</u>
	<u>\$ 1,574,262</u>	<u>\$ 2,170,671</u>

4. CAPITAL ASSETS AND DEPRECIATION

Capital assets net of accumulated depreciation as of June 30, 2017 are as follows:

	<u>Balance July 1, 2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2017</u>
Capital assets being depreciated:				
Capital grant funded	\$ 19,737,961	\$ 1,347,559	\$ -	\$ 21,085,520
Non-capital grant funded	<u>26,773</u>	<u>-</u>	<u>-</u>	<u>26,773</u>
Total capital assets being depreciated	<u>19,764,734</u>	<u>1,347,559</u>	<u>-</u>	<u>21,112,293</u>
Less accumulated depreciation for:				
Capital grant funded	9,036,414	2,086,702	-	11,123,116
Non-capital grant funded	<u>26,773</u>	<u>-</u>	<u>-</u>	<u>26,773</u>
Total accumulated depreciation	<u>9,063,187</u>	<u>2,086,702</u>	<u>-</u>	<u>11,149,889</u>
Total capital assets being depreciated, net	<u>10,701,547</u>	<u>\$ (739,143)</u>	<u>-</u>	<u>9,962,404</u>
Capital assets, net	<u>\$ 10,701,547</u>	<u>\$ (739,143)</u>	<u>-</u>	<u>\$ 9,962,404</u>

The fixed assets of FCRTA are comprised of transit vehicles and related equipment.

Depreciation expense for the years ended June 30, 2017 and 2016 was \$2,086,702 and \$1,639,123 respectively.

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

5. DUE TO MEMBERS AND OTHER GOVERNMENTAL ENTITIES

Individual payables to members and other governmental entities as of June 30, 2017 and 2016 consist of the following:

	2017	2016
Fresno Council of Governments - Administration	\$ 42,241	\$ 66,606
Fresno Council of Governments - LTF	-	116,261
City of Coalinga	20,899	239,753
City of Kerman	9,511	8,895
City of Reedley	74,947	41,248
Total	<u>\$ 147,598</u>	<u>\$ 472,763</u>

6. DEFERRED REVENUE

The TDA, Proposition 1B (PTMISEA), and Measure "C" allocate funds to FCRTA to fund transit operations and capital purchases. Allocations are considered earned when they are properly spent for operations or capital acquisitions. Allocations received but not earned are recorded as deferred revenues. Changes in the deferred revenue account for the year ended June 30, 2017 are summarized as follows:

	TDA	Prop 1B (PTMISEA)	CTAF	LCTOP	Measure "C"	SJVAPCD	Total
Deferred revenue, beginning year	\$ 3,452,080	\$ 1,743,666	\$ 434,756	\$ 279,252	\$ 6,225,143	-	\$ 12,134,897
Capital grants received	-	-	155,377	-	1,857,677	158,000	2,171,054
Capital grants allowed	-	(765,951)	(95,918)	(275,936)	(51,754)	(158,000)	(1,347,559)
Operating funds received	385,328	-	-	-	912,472	-	1,297,800
Operating funds allowed	(879,264)	-	-	-	(912,472)	-	(1,791,736)
Interest received	33,781	13,101	4,564	1,282	72,962	-	125,690
Deferred revenue, end of year	<u>\$ 2,991,925</u>	<u>\$ 990,816</u>	<u>\$ 498,779</u>	<u>\$ 4,598</u>	<u>\$ 8,104,028</u>	<u>-</u>	<u>\$ 12,590,146</u>

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

7. FARE REVENUE RATIO

FCRTA is required to maintain a minimum fare revenue to operating expenses ratio of 10% in accordance with the Transportation Development Act. The calculation of the fare revenue ratio for the years ended June 30, 2017 and 2016 is as follows:

	<u>2017</u>	<u>2016</u>
Fare revenues	\$ 572,675	\$ 574,987
Operating expenses	\$ 6,987,716	\$ 6,449,236
Allowable TDA adjustments:		
Depreciation	<u>(2,086,702)</u>	<u>(1,639,123)</u>
Net operating expenses	<u>\$ 4,901,014</u>	<u>\$ 4,810,113</u>
Fare revenue ratio	<u>11.68%</u>	<u>11.95%</u>

8. PROPOSITION 1B (PTMISEA FUNDING)

FCRTA receives Proposition 1B (PTMISEA) funding for approved capital projects. During the fiscal year ended June 30, 2017, FCRTA did not receive additional Proposition 1B funds. These funds are held in an interest bearing account and have earned interest in the amount of \$13,100 for the year ended June 30, 2017. As of June 30, 2017, FCRTA has spent \$9,163,633 for capital projects. The remaining funds have been recorded as deferred revenue as of June 30, 2017 (Note 6).

9. LOW CARBON TRANSIT OPERATION PROGRAM (LCTOP FUNDING)

FCRTA receives Low Carbon Transit Operation Program (LCTOP) funding for approved capital projects. During the fiscal year ended June 30, 2017, FCRTA did not receive Low Carbon Transit Operation Program funds. These funds are held in an interest bearing account and have earned interest in the amount of \$1,282 for the year ended June 30, 2017. As of June 30, 2017, FCRTA has spent \$275,936 for capital projects. The remaining funds have been recorded as deferred revenue as of June 30, 2017 (Note 6).

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2017 AND 2016

10. RISK MANAGEMENT LIABILITY

FCRTA is exposed to various risks of loss related to torts; theft of, or damage to and destruction of assets; errors and omissions; and natural disasters. FCRTA is insured with commercial carriers. FCRTA's schedule of insurance coverage is as follows;

FRESNO COUNTY RURAL TRANSIT AGENCY  
SCHEDULE OF INSURANCE COVERAGE  
JUNE 30, 2017

Type of Coverage	Amount of Coverage	Effective Dates
General Liability	\$2,000,000 Agg/\$1,000,000 Occ	7/10/16 – 7/1/17
Commercial Automobile	\$5,000,000 CSL	6/10/16 – 7/1/17
Automobile Excess Liability	\$5,000,000	6/10/16 – 7/1/17

FCRTA requires the operator, Fresno County Economic Opportunities Commission (FCEOC), to maintain the following policies:

FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION  
SCHEDULE OF INSURANCE COVERAGE  
JUNE 30, 2017

Type of Coverage	Amount of Coverage	Effective Dates
Worker's Compensation	\$1,000,000	1/1/17 -1/1/18
Commercial General Liability	\$1,000,000 + 10,000,000 umb.	7/1/16 – 7/1/17
Commercial Automobile Liability	\$1,000,000 + \$10,000,000 umb.	7/1/16 – 7/1/17
Automobile Collision & Comprehensive	\$1,000,000 + \$10,000,000 umb.	7/1/16 – 7/1/17

11. CONTINGENT LIABILITIES

Grants have been received by FCRTA for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to a request for reimbursement for costs disallowed under the terms of the grants. The amount, if any, of costs that may be disallowed by the granting agencies cannot be determined at this time. Management expects such amounts, if any, to be immaterial.



SUPPLEMENTARY SCHEDULES AND OTHER REPORTS SECTION

FRESNO COUNTY RURAL TRANSIT AGENCY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2017

Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Grantor's Number	Grant Disbursements/ Expenditures
<u>U.S. DEPARTMENT OF TRANSPORTATION</u>			
<u>Federal Transit Administration</u>			
Pass-through California Department of Transportation Public Transportation for Nonurbanized Areas Section 5311 Operating Grant	20.509	64B017-00541	<u>\$ 1,488,110</u>
Pass-through Fresno Council of Governments FTA 5307 - Federal Transit Formula Grant	20.507	CA-90-Y794-00	<u>136,673</u> <u>136,673</u>
Total Federal Transit Administration			<u>1,624,783</u>
Total Federal Financial Assistance			<u><u>\$ 1,624,783</u></u>

FRESNO COUNTY RURAL TRANSIT AGENCY  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2017

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Fresno County Rural Transit Agency and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S Code of Federal regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Fresno County Rural Transit Agency, it is not intended to and does not present the financial position, changes in net position, or cash flows of Fresno County Rural Transit Agency.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments of credits made in the normal course of business to amounts reported as expenditures in prior years. Fresno County Rural Transit Agency has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH RULES  
AND REGULATIONS OF THE CALIFORNIA TRANSPORTATION  
DEVELOPMENT ACT AND THE PUBLIC TRANSPORTATION  
MODERNIZATION IMPROVEMENT AND SERVICES ENHANCEMENT  
ACCOUNT (PTMISEA) GUIDELINES, AND THE LOW CARBON TRANSIT  
OPERATIONS PROGRAM (LCTOP) GUIDELINES

The Board of Directors  
Fresno County Rural Transit Agency  
Fresno, California

We have audited the financial statements of the Fresno County Rural Transit Agency for the year ended June 30, 2017, and have issued our report thereon dated January 30, 2018.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and was further made to determine compliance with the rules and regulations of the California Transportation Development Act, the PTMISEA statutes and guidelines, the LCTOP guidelines, the rules and regulations of the Fresno Council of Governments and the California Administrative Code.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Fresno County Rural Transit Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Fresno County Rural Transit Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Fresno County Rural Transit Agency's internal control.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH RULES  
AND REGULATIONS OF THE CALIFORNIA TRANSPORTATION DEVELOPMENT ACT  
AND THE PUBLIC TRANSPORTATION MODERNIZATION IMPROVEMENT AND  
SERVICES ENHANCEMENT ACCOUNT (PTMISEA) GUIDELINES, AND THE LOW  
CARBON TRANSIT OPERATION PROGRAM (LCTOP) GUIDELINES  
(CONTINUED)

Internal Control Over Financial Reporting (Continued)

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fresno County Rural Transit Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Our procedures included the applicable audit procedures contained in Section 6667 of the California Code of Regulations, and tests of compliance with the applicable statutes, rules, and regulations of the Transportation Development Act. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Among the items considered were determination of the Fresno County Rural Transit Agency's ability to receive funds allocated to it, the propriety of expenditures in accordance with the California Transportation Development Act and compliance with provisions of the following program:

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH RULES  
AND REGULATIONS OF THE CALIFORNIA TRANSPORTATION DEVELOPMENT ACT  
AND THE PUBLIC TRANSPORTATION MODERNIZATION IMPROVEMENT AND  
SERVICES ENHANCEMENT ACCOUNT (PTMISEA) GUIDELINES, AND THE LOW  
CARBON TRANSIT OPERATION PROGRAM (LCTOP) GUIDELINES  
(CONTINUED)

Public Transportation Modernization Improvement and Service Enhancement Account  
(PTMISEA)

In November 2006, California Voters passed a bond measure enacting the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006. Of the \$19.925 billion of state general obligation bonds authorized, \$4 billion was set aside by the State as instructed by the statute as the Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA). These funds are available to the California Department of Transportation for intercity rail projects and to transit operators in California for rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements or for rolling stock procurement, rehabilitation or replacement.

During the fiscal year ended June 30, 2017, we verified that the Fresno County Rural Transit Agency did not receive PTMISEA funds. As of June 30, 2017, we verified that the Fresno County Rural Transit Agency had spent \$9,163,633 for the purchase of new CNG buses, new paratransit buses, mobile data terminals, transit facility improvements, bus stop amenities, and charging stations; and had unexpended PTMISEA proceeds, including interest earned, of \$990,816.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Low Carbon Transit Operations Program (LCTOP)

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH RULES  
AND REGULATIONS OF THE CALIFORNIA TRANSPORTATION DEVELOPMENT ACT  
AND THE PUBLIC TRANSPORTATION MODERNIZATION IMPROVEMENT AND  
SERVICES ENHANCEMENT ACCOUNT (PTMISEA) GUIDELINES, AND THE LOW  
CARBON TRANSIT OPERATION PROGRAM (LCTOP) GUIDELINES  
(CONTINUED)

Low Carbon Transit Operations Program (LCTOP) (Continued)

During the fiscal year ended June 30, 2017, we verified that the Fresno County Rural Transit Agency did not receive LCTOP funds. As of June 30, 2017, we verified that the Fresno County Rural Transit Agency has spent \$275,936 for the purchase of 4 Electric Shuttle Vans and had unexpected LCTOP proceeds, including interest earned, of \$4,599.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fresno County Rural Transit Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fresno County Rural Transit Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Dedekian, George, Small & Markarian*

Dedekian, George, Small & Markarian  
Accountancy Corporation  
January 30, 2018

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH "GOVERNMENT AUDITING STANDARDS"

The Board of Directors  
Fresno County Rural Transit Agency  
Fresno, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Fresno County Rural Transit Agency, as of and for the year ended June 30, 2017, and the related notes to the financial statements, and have issued our report thereon dated January 30, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Fresno County Rural Transit Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Fresno County Rural Transit Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Fresno County Rural Transit Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH "GOVERNMENT  
AUDITING STANDARDS"  
(CONTINUED)

Internal Control Over Financial Reporting (Continued)

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fresno County Rural Transit Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Dedekian, George, Small & Markarian*

Dedekian, George, Small & Markarian  
Accountancy Corporation  
January 30, 2018



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE

The Board of Directors  
Fresno County Rural Transit Agency  
Fresno, California

Report on Compliance for Each Major Federal Program

We have audited Fresno County Rural Transit Agency's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Fresno County Rural Transit Agency's major federal programs for the year ended June 30, 2017. The Fresno County Rural Transit Agency's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Fresno County Rural Transit Agency's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S Code of Federal regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Fresno County Rural Transit Agency's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED  
BY THE UNIFORM GUIDANCE (CONTINUED)

Auditors' Responsibility (Continued)

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Fresno County Rural Transit Agency's compliance.

Opinion on Each Major Program

In our opinion, the Fresno County Rural Transit Agency complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control Over Compliance

Management of the Fresno County Rural Transit Agency is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Fresno County Rural Transit Agency's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Fresno County Rural Transit Agency's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED  
BY THE UNIFORM GUIDANCE (CONTINUED)

Report on Internal Control Over Compliance (Continued)

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Dedekian, George, Small & Markarian*

Dedekian, George, Small & Markarian  
Accountancy Corporation  
January 30, 2018



## FINDINGS AND RECOMMENDATIONS SECTION

FRESNO COUNTY RURAL TRANSIT AGENCY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2017

Part I – Summary of Auditor’s Results

1. The “Independent auditors’ report” expresses an unmodified opinion on the financial statements of the Fresno County Rural Transit Agency.
2. No significant deficiencies relating to the audit of the financial statements are reported in the “Independent auditors’ report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards.” No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of the Fresno County Rural Transit Agency, which would be required to be reported in accordance with “Government Auditing Standards,” were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the “Independent auditors’ report on compliance for each major program and on internal control over compliance required by the Uniform Guidance.” No material weaknesses are reported.
5. The Independent Auditors’ Report on compliance for the major federal award program for the Fresno County Rural Transit Agency expresses an unmodified opinion on all major federal programs.
6. Audit findings that are required to be reported in accordance with 2 CFR 200.516(a) of the Uniform Guidance are reported in this Schedule.
7. The programs tested as major programs included:

Name	CFDA Number
Federal Operating Assistance	20.509

8. The threshold used for distinguishing between Type A and Type B programs was \$750,000.
9. Fresno County Rural Transit Agency was determined to be a low-risk auditee.

FRESNO COUNTY RURAL TRANSIT AGENCY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
JUNE 30, 2017

Part II – Financial Statement Findings

None.

Part III – Findings and Questioned Costs for Major Federal Award Programs

None.

FRESNO COUNTY RURAL TRANSIT AGENCY  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2017

There were no reportable audit findings for the fiscal year ended June 30, 2016.

**Fresno County Rural Transit Agency - FCRTA**  
**REQUEST FOR PROPOSAL PROCUREMENT PROTEST PROCEDURES**  
**Adopted February 22, 2018**

### **9.1 Purpose and Applicability**

The procedures described in this section have been established to ensure uniform, timely, and equitable consideration of all complaints received by FCRTA concerning its procurement activities. The General Manager shall be responsible for the conduct and administration of procurement protests pursuant to the procedures established in this Section. The following protest procedures shall be employed for this Request for Proposal procurement. Procurements involving FTA funds are subject to additional protest procedures established by that agency, and referenced below in Section 9.6.

### **9.2 Definitions**

The following definitions apply to terms used in this section:

Days: Unless otherwise specified, refers to FCRTA business days.

File or Submit Date: Refers to the date of receipt by FCRTA.

Interested Party: All bidders or proposers directly involved in an FCRTA procurement. An actual or prospective bidder or offeror whose direct economic interest would be affected by the award or failure to award the third-party contract at issue. "Interested party" does not include subcontractors or suppliers of an actual or prospective bidder or offeror.

Bid: Refers to and includes: i) the terms "offer" and "proposal" as employed in this document; ii) sealed bids; iii) competitive negotiation, and; iv) non-competitive negotiation.

Recipient: direct recipient of FTA funding, in this instance, FCRTA.

### **9.3 Basis for Protest**

If in the course of a procurement action an interested party has reason to believe that: a) free and open competition does not exist, or; b) FCRTA solicitation documents contain restrictive specifications, such interested party may file a protest in accordance with the procedures described herein.

Protests of FCRTA procurements filed by interested parties shall be considered in two general categories: 1) those filed prior to award, and; 2) protests occurring after award has been made.

### **9.4 Pre-Award Protests**

The following procedures shall be followed for all protests filed prior to award:

1. Pre-Award protests must be filed no later than five (5) days prior to the date established in the solicitation for receipt of bids or proposals.
2. Protests must be submitted in writing to the attention of the General Manager. The written protests shall include:
  - (a) The name, address, and telephone number of the protestor;
  - (b) The FCRTA solicitation number and project description;
  - (c) A statement of the grounds for the protest, accompanied by all supporting documentation. All grounds must be fully supported with documentation;
  - (d) The resolution sought from FCRTA by the protestor.



3. The General Manager shall receive the protest and issue written notification to the protestor within five (5) days that the matter is undergoing review. Notice of the protest shall be given in writing to all known recipients of solicitation documents.

#### 4. Evaluation and Decision on Protest

Upon receipt of a protest, FCRTA staff will review the grounds for the protest and, within ten (10) working days provide a written response addressing in detail each substantive issue raised in the protest. A copy of the protest and the FCRTA's decision will be transmitted to the protestor and to each firm or individual who has received a copy of the RFP or solicitation. The FCRTA General Manager is the responsible official for evaluation of protests and has the authority to make the final determination in matters of protest. With the exception of a reconsideration as noted below or direction by FTA, the decision of the General Manager shall be final.

Should the protestor believe that an error has been made of law or regulation, the protestor may request reconsideration of that decision by formal notice to the General Manager within five (5) calendar days of the date of the original protest decision.

### 9.5 Post-Award Protests

Protests received after award of contract shall be considered only if received within five (5) days following the date on which such award is made. Post-award protests received after that time shall not be allowed or considered. Post-award protests shall be processed in the same fashion as that employed for pre-award protests, and must contain the same information as pre-award protests (9.4 above). The FCRTA General Manager is the responsible official for evaluation of protests and has the authority to make the final determination in matters of protest. The decision of the General Manager shall be final.

The award shall remain valid and procurement activities shall continue unless the General Manager determines in writing that suspension of such award is necessary pending protest resolution. In that event the awardee shall be so notified in writing, and the General Manager shall negotiate an interim agreement with the awardee which shall remain in place until the protest is resolved.

### 9.6 FTA Protest Review Procedures

The FTA has developed an appeals process for reviewing protests of FCRTA's procurement decisions.

#### 1. Requirements for the Protester. The protestor must:

- (a) Qualify as an "Interested Party." Only an "interested party" qualifies for the FTA review of its protest appeal. An "interested party" is a party that is an actual or prospective bidder or offeror whose direct economic interest would be affected by the award or failure to award the third party contract at issue.
  - (1) Subcontractors. A subcontractor does not qualify as an "interested party" because it does not have a direct economic interest in the results of the procurement.
  - (2) Consortia/Joint Ventures/Partnerships/Teams. An established consortium, joint venture, partnership, or team that is an actual bidder or offeror and is acting in its entirety, would qualify as an "interested party" because it has a direct economic interest in the results of the procurement. An individual member of a consortium, joint venture, partnership, or





team, acting solely in its individual capacity, does not qualify as an “interested party” because it does not have a direct economic interest in the results of the procurement.

(3) Associations or Organizations. An association or organization that does not perform contracts does not qualify as an “interested party,” because it does not have a direct economic interest in the results of the procurement.

(b) Exhaust Administrative Remedies. The protester must exhaust its administrative remedies by pursuing FCRTA’s protest procedures to completion before appealing the recipient’s (FCRTA) decision to the FTA.

(c) Appeal Within Five Days. The protester must deliver its appeal to the FTA Regional Administrator for the region administering its project or the FTA Associate Administrator for the program office administering its project within five (5) working days of the date when the protester has received actual or constructive notice of FCRTA’s final decision. Likewise, the protester must provide its appeal to the FTA Regional Administrator for the region administering its project or the FTA Associate Administrator for the program office administering its project within five (5) working days of the date when the protester has identified other grounds for appeal to the FTA. For example, other grounds for appeal include FCRTA’s failure to have or failure to comply with its protest procedures or failure to review the protest.

2. Extent of FTA Review. As provided in the Common Grant Rule for governmental recipients, the FTA will limit its review of third party contract protests as follows:

(a) FCRTA’s Procedural Failures. The FTA will consider a protest if FCRTA:

- (1) Does not have protest procedures, or
- (2) Has not complied with its protest procedures, or
- (3) Has not reviewed the protest when presented an opportunity to do so.

(b) Violations of Federal Law or Regulations. The FTA will not consider every appeal filed by a protestor of FCRTA’s protest decision merely because a Federal law or regulation may be involved. Instead, the FTA will exercise discretionary jurisdiction over those appeals involving issues important to the FTA’s overall public transportation program. The FTA will refer violations of Federal law for which it does not have primary jurisdiction to the Federal authority having proper jurisdiction.

(c) Violations of State or Local Law or Regulations. The FTA will refer violations of State or local law to the State or local authority having proper jurisdiction.

3. FTA Determinations to Decline Protest Reviews. The FTA’s determination to decline jurisdiction over a protest does not mean that FTA approves of or agrees with FCRTA’s decision or that the FTA has determined the contract is eligible for Federal participation. The FTA’s determination means only that the FTA does not consider the issues presented to be sufficiently important to the FTA’s overall program that the FTA considers a review to be required.



## AMENDMENT TO AGREEMENT

2017-2018 TRANSIT SERVICES AGREEMENT BETWEEN  
THE FRESNO COUNTY RURAL TRANSIT AGENCY  
AND  
FRESNO ECONOMIC OPPORTUNITIES COMMISSION

THE AGREEMENT entered into and effective as of July 1, 2017, by and between the FRESNO COUNTY RURAL TRANSIT AGENCY (hereinafter referred to as "FCRTA") and FRESNO ECONOMIC OPPORTUNITIES COMMISSION (herein referred to as "CONTRACTOR") is hereby amended as follows:

1. Article XXIV, Item I on Page 17 is deleted in its entirety and replaced with the following language:

"Notwithstanding the aforementioned clauses, this Contractual Agreement shall terminate on June 30, 2018 unless extended by the written consent of both parties."

2. The first paragraph of Article XXV on Page 17 of the Agreement is deleted in its entirety and replaced with the following language:

The FCRTA and the Contractor may renegotiate the Agreement to provide for the extension of the terms of the Agreement, which may include, but are not limited to: provision of month-to-month extension of the services described in the Agreement; modifying the Transit Service Area; modifying the level of service; modifying cost of service; and/or basis for contract awards and penalties.

3. Delete Exhibit 2 in its entirety, and replace with Revised Exhibit 2, which is attached hereto and incorporated herein by this reference.



## AMENDMENT 2

### Exhibit 2

#### Summary of FCRTA's Subsystem Individual and Total Contract Budgets for 2017-18

FCRTA Subsystems	Service Type	Number of Vehicles to Provide Service	Total Vehicle Service Hours	Hourly Contract Service Rate	Subtotal of Service Contracts	FEOC Contract Totals
Auberry Transit	Intra-Community (Mountains)	1	1,736.00	\$ 32.44	\$ 56,315.84	
	Inter-Community (to Fresno)	1	390.00	\$ 32.44	\$ 12,651.60	\$ 68,967.44
Del Rey Transit	Inter Community (to Sanger)	1	1,736.00	\$ 32.44	\$ 56,315.84	\$ 56,315.84
Firebaugh Transit	Intra City	1	2,232.00	\$ 32.44	\$ 72,406.08	
	Inter-City (to Mendota)	1	2,418.00	\$ 32.44	\$ 78,439.92	\$ 150,846.00
Fowler Transit	Intra City	1	1,984.00	\$ 32.44	\$ 64,360.96	\$ 64,360.96
Huron Transit	Intra-City	2	4,216.00	\$ 32.44	\$ 136,767.04	
	Inter-City (to Coalinga)	1	1,922.00	\$ 32.44	\$ 62,349.68	\$ 199,116.72
Kingsburg Transit	Intra City	2	4,384.00	\$ 32.44	\$ 142,216.96	\$ 142,216.96
Kingsburg-Reedley College Transit	Inter-City (to Reedley)	1	2,294.00	\$ 32.44	\$ 74,417.36	\$ 74,417.36
Mendota Transit	Intra City	1	1,984.00	\$ 32.44	\$ 64,360.96	\$ 64,360.96
Orange Cove Transit	Intra City	1	1,984.00	\$ 32.44	\$ 64,360.96	
	Inter City (to Fresno)	1	2,542.00	\$ 32.44	\$ 82,462.48	\$ 146,823.44
Parlier Transit	Intra City	1	1,984.00	\$ 32.44	\$ 64,360.96	\$ 64,360.96
Rural Transit	County	3	2,008.80	\$ 32.44	\$ 65,165.47	\$ 65,165.47
Sanger Transit	Intra-City	4	7,936.00	\$ 32.44	\$ 257,443.84	
	Saturday	1	416.00	\$ 32.44	\$ 13,495.04	
	Inter-City (to Reedley)	1	2,294.00	\$ 32.44	\$ 74,417.36	\$ 345,356.24
San Joaquin Transit	Intra City	1	1,984.00	\$ 32.44	\$ 64,360.96	\$ 64,360.96
Selma Transit	Intra City	4	7,936.00	\$ 32.44	\$ 257,443.84	
	Saturday	1	416.00	\$ 32.44	\$ 13,495.04	\$ 270,938.88
Shuttle Transit	Fresno	1	508.40	\$ 32.44	\$ 16,492.50	\$ 16,492.50
Southeast Transit	Inter-City	1	2,170.00	\$ 32.44	\$ 70,394.80	\$ 70,394.80
West Park Transit	Inter-City	1	1,240.00	\$ 32.44	\$ 40,225.60	\$ 40,225.60
Westside Transit	Inter-City	1	2,294.00	\$ 32.44	\$ 74,417.36	\$ 74,417.36
Maintance Shuttle	Rural Areas	0	3,984.00	\$ 27.07	\$ 107,846.88	\$ 107,846.88
CNG Service Tech	Rural Areas	1	1,472.00	\$ 43.30	\$ 63,737.60	\$ 63,737.60
Vehicle Maintenance	Rural Areas	0	6,324.00	\$ 69.86	\$ 441,794.64	\$ 441,794.64
Vehicle Detailing	Rural Areas	0	1,984.00	\$ 25.00	\$ 49,600.00	\$ 49,600.00
<b>FEOC TOTALS</b>		<b>36</b>	<b>74,773.20</b>	<b>--</b>	<b>\$ 2,642,117.57</b>	<b>\$ 2,642,117.57</b>

