

Fresno County Rural Transit

How to File a Title VI Complaint with Fresno County Rural Transit Agency:

Any person who believes that he/she, or as a member of any specific class of individuals, has been subjected to discrimination on the basis of race, color, national origin, age sex, sexual orientation, or gender identity with respect to Fresno County Rural Transit Agency programs, activities, services, or other transit related benefits, may file a written Complaint with Fresno County Rural Transit Agency. A Complaint may be filed by the individual or by a representative. A Complaint must be filed within one hundred and eighty (180) days after the date of the alleged discrimination, but complainants are encouraged to submit complaints as soon as possible. Fresno County Rural Transit Agency will continue to promptly investigate all Complaints filed under Title VI, pursuant to this Regulation.

Complaint must include the following information:

1. A Complaint must be in writing and signed and dated by the Complainant or his/her representative before any action can be taken.
2. A Complaint shall State, as fully as possible, the facts and circumstances surrounding the alleged discrimination, including the name and address of the complainant, the date, time and location of the incident. The Complaint shall include a description of the program, activity or service on which the alleged discrimination occurred.

A Complaint Form (on next page) can continue to be used to file a Title VI complaint with Fresno County Rural Transit Agency. A Complaint Form will continue to be made in an accessible format, upon request. A Complaint Form can be obtained at:

1. Fresno County Rural Transit Agency's website www.ruraltransit.org
2. By calling Fresno County Rural Transit Agency at (559) 233-6789 a complaint form can be mailed.
3. By picking up a complaint form at 2035 Tulare Street, Suite 201, Fresno, CA 93721

To request additional information on Fresno County Rural Transit Agency's non-discrimination obligations or to file a Title VI Complaint Form, please submit your request or complaint in writing to:

Fresno County Rural Transit Agency

Moses Stites, General Manager
2035 Tulare Street, Suite 201
Fresno, CA 93721
(Ph) 559-233-6789 (Fax) 559-233-9645
(Email) mstites@fresnocog.org
(Website) www.ruraltransit.org

Federal Transit Administration (FTA) Title VI Complaints may be filed directly to:

Federal Transit Administration Office of Civil Rights
Title VI Program Coordinator
East Building, 5th Floor – TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

**Fresno County Rural Transit Agency
TITLE VI DISCRIMINATION COMPLAINT FORM**

Complainant's Name: _____
Street Address: _____
City/State/Zip: _____
Phone: _____ E-Mail Address: _____
Date of Violation: _____ Time of Violation: _____
Date of Complaint: _____ Place of Violation: _____
Bus Number: _____ Bus Route: _____

Discrimination because of: Race Color National Origin
 Age Sex Sexual Orientation Gender Identity

Please provide the name(s) of the Fresno County Rural Transit Agency employees who allegedly discriminated against you, including their job titles (if known).

Identify what Fresno County Rural Transit Agency service, program, or activity did not comply with Title VI of the Civil Rights Act of 1964.

Identify individuals by name, address and phone number that has information relating to the violation.

Explain as clearly as possible what happened, how you feel you were discriminated against and who was involved. Please include how other individuals were treated differently from you.

Signature of Complainant: _____ Date: _____